

National University of Medical Sciences (NUMS) is a Federal Public Sector University, with the primary responsibility to promote and achieve excellence in advanced health education, research and service delivery. The Rawalpindi Campus houses the **NUMS Institute of Advance Studies & Research (NIASR)** which is dedicated to conduct cutting edge research and evidence based teaching in basic, applied and clinical disciplines alongwith Social & Behavioral Sciences. At the NUMS Islamabad Campus spread over 1000 acres, a **Medical City** is being established inclusive of a 4000 bed health-care facility and will offer diverse programs in all disciplines of knowledge with emphasis on Biological & Medical Sciences. Furthermore, work is in progress for establishing a **NUMS Center of Industrial Biotechnology (NCIB)** under a PSDP sponsorship. An expansive **S&T Park** focusing on health related applied translational research is also in the conceptual phase.

NUMS is pursuing a holistic educational philosophy wherein Social Sciences and Humanities are included among core subjects alongwith medical & biological sciences in Undergraduate & Graduate Programs. All these domains will function with their own independent faculties, but in relevance to accomplishment of NUMS vision and mission.

NUMS is seeking applications from Pakistani national of high caliber, self-motivated and reflective professionals having excellent interpersonal communications skills for the following NUMS administrative, Development of NUMS/NIASR Project and Pakistan Science Foundation (PSF) funded research Project positions on contractual basis: -

Sr#	Department/ Institute/ Project/	Position (s)	Qualification & Experience	Max Age on Closing
1	Registrar	Registrar (NPS)	<b>Qualification:</b> Masters or equivalent degree duly recognized by HEC/PM&DC with basic degree of MBBS. Consideration will also be given to higher qualification in health related disciplines like FCPS/PhD. <b>Experience:</b> Minimum 15 Years relevant administrative/teaching/research experience in Government/Autonomous, national or international organizations, including 3-5 years' experience at a similar position. For more details, please visit: <a href="http://www.numspak.edu.pk">www.numspak.edu.pk</a>	55 Years*
2	Finance	Deputy Director (Accounts) (NPS)	<b>Qualification:</b> MBA/Masters in relevant discipline or equivalent degree from HEC recognized University/Institution. Preference will be given to higher/professional qualification in relevant field. Must be computer savvy. <b>Experience:</b> 10 Years post qualification experience including 7-years of relevant experience in operations of accounts at progressive responsible positions in a national/international organization, preferably in a University. Should have strong verbal/written communication skills. For more details, please visit: <a href="http://www.numspak.edu.pk">www.numspak.edu.pk</a>	50 Years*

### Pakistan Science Foundation (PSF) Funded Research Projects

Project title	Position (s)	Qualification, Pay Package & Duration of Contract	Max Age on Closing
3 TUBITAK Project Title "A new and combined Approach for The diagnostic of coetaneous leishmaniasis, a neglected vector - borne disease"	Research Associate	<b>Qualification:</b> MSc (16 Years) / M. Phil (Enrolled/Completed)/ PhD (Enrolled) in Biological sciences. <b>Pay Packages:</b> For candidate having qualification MSc (Completed) = Rs.15000/-, For MPhil (Enrolled/Completed) = Rs.20000/- & For PhD (Enrolled) = Rs.25000/-. <b>Duration of Contract:</b> One (01) Year Fixed Term For more details, please visit: <a href="http://www.numspak.edu.pk">www.numspak.edu.pk</a>	28 Years*
4 "Genomic Landscape of Myelodysplatic Syndrome Patients in Pakistan"	Research Associate	<b>Qualification:</b> BSc (Hons)/MSc (16 Years) / M. Phil (Enrolled/Completed)/ PhD (Enrolled) in Biological sciences. <b>Pay Packages:</b> For candidate having qualification BSc (Hons)/MSc (Completed)=Rs.15000/- For M. Phil (Enrolled/Completed) = Rs.20000/- & For PhD (Enrolled) = Rs.25000/-. <b>Duration of Contract:</b> One (01) Year Fixed Term For more details, please visit: <a href="http://www.numspak.edu.pk">www.numspak.edu.pk</a>	28 Years*

#### General Conditions

- All appointments are on contract basis (Renewable) except PSF Research positions.
- Salary package will be determined according to qualification, experience & capability.
- \*Maximum age limit relaxable under specialized circumstances/ experienced cases.
- Interested applicants can apply ONLINE only through NUMS' job portal i.e. <http://careers.numspak.edu.pk/>.
- Application fee for post at Serial (1 & 2) is Rs. 1500 and for Serial (3 & 4) is Rs. 500/-. Please deposit said fee at Habib Bank Ltd or transfer Online in NUMS account and upload proof of payment through NUMS job portal.
- Last date for submission of applications is **21 October 2019**. Incomplete applications or applications containing incorrect information shall be rejected.
- The University authorities reserve the right to accept or reject any application without assigning any reason.
- Only shortlisted candidates will be called for test/ interview.
- Part time, honorary, apprentice, internee and freelance experience will not be counted towards the minimum experience required.
- In case of selection, applicants presently working in Government, Semi Government and Autonomous Bodies should either resign or seek NOC from employer before joining.
- For all positions only HEC certified/ verified degrees and documents will be acceptable.
- No TA/DA will be paid for test/interview.
- Any clause not included in above mentioned terms & condition shall be dealt in accordance with the provisions on NUMS Statutes.

For more details please visit: [www.numspak.edu.pk](http://www.numspak.edu.pk)

**NUMS IS AN EQUAL  
OPPORTUNITY EMPLOYER**

**Ad No. 9/10/2019**

**Director Human Resource,  
NUMS Secretariat, Rawalpindi.  
Phone no. 051-9271878**