



**SITUATIONS VACANT**

National University of Medical Sciences (NUMS) is a Federal Public Sector University, with primary responsibility to promote and achieve excellence in advanced health education, research and service delivery. The Rawalpindi Campus houses the **NUMS Institute of Advance Studies & Research (NIASR)**, which is dedicated to conduct cutting edge research and evidence based teaching in basic, applied and clinical disciplines along with Social & Behavioral Sciences. NUMS following a holistic educational philosophy wherein Social Sciences and Humanities are included among core subjects medical & biological sciences in Undergraduate & Graduate Programs. All these domains will function with their independent faculties, but in relevance to accomplishment of NUMS vision and mission.

Pursuing its mission of “understanding and improving life through innovation in healthcare, the university is also establishing a comprehensive, integrated evidence based **“NUMS Healthcare Model”**.

NUMS is seeking applications from Pakistani national of high caliber, self-motivated and reflective professionals having excellent interpersonal communications skills for following NUMS faculty and administrative positions on **“Contractual Basis”** (renewable): -

Sr.#	Name of Post (s)	Qualification & Experience	No of Vacancies	Max Age on Closing
<b>NUMS (Directorate / Department)</b>				
1.	<b>Director ORIC</b>	<p><b>Qualification:</b></p> <ul style="list-style-type: none"> <li>MPhil/ Masters in Biosciences, Business Administration, Entrepreneurship, Project Management. PhD in Biosciences will be given preference.</li> </ul> <p><b>Experience</b></p> <ul style="list-style-type: none"> <li>Minimum 10 years of progressively responsible administrative experience, strong linkages with industrial/ corporate/ government organizations/universities, have a hands-on understanding and experience of startup lifecycle. Experience in apply for grants from national/International donor organization will be plus.</li> <li>Should have experience of devising and implementing strategies for the commercialization of research, intellectual property management, business incubations and technology transfer at HEC recognized universities/ institution. Candidates with demonstrable experience of entrepreneurship/ commercialization of research/ business incubation are encouraged to apply.</li> <li>Should have strong verbal/ written communication skills.</li> </ul> <p>For more details, please visit: <a href="http://www.numspak.edu.pk">www.numspak.edu.pk</a></p>	1	57 Years

**General Conditions**

- Salary package will be determined according to qualification, experience & capability.
  - Basing upon competency and experience, age limit may be relaxed.
  - Interested applicants can apply **ONLINE** through NUMS’ job portal i.e. <http://careers.numspak.edu.pk>.
  - Application fee (non-refundable) for posts at Serial No. 1 is Rs.1500/- Please deposit said fee at Habib Bank Ltd in NUMS account and upload proof of pay through NUMS job portal. Deposit separate fee for each post. Application without fee will not be entertained.
  - Last date for submission of applications is **5<sup>th</sup> May 2023** Incomplete applications shall be rejected.
  - The University authorities reserve the right to accept or reject any application and increase/ decrease the number of advertised posts without assigning any reason.
  - Only shortlisted candidates will be called for test/ interview and decision of the University shall remain final in all cases.
  - Part time, honorary, apprentice, internee and freelance experience will not be counted towards the minimum experience required.
  - In case of selection, applicants presently working in Government, Semi Government and Autonomous Bodies should either resign or seek NOC from employer before joining.
  - For all positions only HEC certified/verified degrees and documents will be acceptable.
  - No TA/DA will be paid for test/interview.
  - Any clause not included in above mentioned terms & conditions shall be dealt in accordance with the provisions on NUMS Statutes.
- For more details please visit: [www.numspak.edu.pk](http://www.numspak.edu.pk)

**NUMS IS AN EQUAL OPPORTUNITY EMPLOYER**

**Director Human Resource**  
**NUMS Secretariat, C/O Pak Emirates Military Hospital (PEMH), The Mall, Rawalpindi Cantt.**  
**Phone no. 051-5170459**

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