



## SITUATIONS VACANT

National University of Medical Sciences (NUMS) is a Federal Public Sector University, with primary responsibility to promote and achieve excellence in advanced health education, research and service delivery. The Rawalpindi Campus houses the **NUMS Institute of Advance Studies & Research (NIASR)**, which is dedicated to conduct cutting edge research and evidence based teaching in basic, applied and clinical disciplines along with Social & Behavioral Sciences. NUMS following a holistic educational philosophy wherein Social Sciences and Humanities are included among core subjects medical & biological sciences in Undergraduate & Graduate Programs. All these domains will function with their independent faculties, but in relevance to accomplishment of NUMS vision and mission.

Pursuing its mission of “understanding and improving life through innovation in healthcare, the university is also establishing a comprehensive, integrated evidence based “**NUMS Healthcare Model**”.

NUMS is seeking applications from Pakistani national of high caliber, self-motivated and reflective professionals having excellent interpersonal communications skills for following NUMS faculty and administrative positions on “**Contractual Basis**” (renewable): -

Sr.#	Name of Post (s)	Qualification & Experience	No of Vacancies	Max Age on Closing
1.	<b>Consultant/ Expert (Clinical Trials &amp; Drug Bioequivalence)</b>	<p><b>Qualification:</b></p> <ul style="list-style-type: none"> <li>Masters or equivalent degree in Medical, Biomedical, Biological, or equivalent from HEC recognized university/institutions. Preference will be given to higher qualification in relevant field.</li> </ul> <p><b>Experience:</b></p> <ul style="list-style-type: none"> <li>7-10 years' post-qualification relevant experience in clinical research/ trials and/or drug bioequivalence with 3-5 years of direct clinical study management experience including designing, conducting, reporting, and monitoring, at institutions with established Ethic Committees/ Institutional Review Boards/ best-practice oversight committees.</li> <li>In-depth knowledge of applicable regulations and related working experience in the context of drugs, biologics, clinical research/trials and budget preparations for clinical trials.</li> <li>Publications in reputed journals and credible conference presentations relevant to Clinical Trials and/or drug bioequivalence will be a plus.</li> </ul> <p><b>Terms of appointment/ General Conditions:</b></p> <ul style="list-style-type: none"> <li>Appointment for a period of one year.</li> <li>Terms of engagement shall be determined during selection process.</li> <li>Salary Package commensurating with qualification and experience.</li> <li>Qualification and experience criteria may be relaxed for meritorious candidates</li> </ul>		

NUMS (Directorate / Department)				
2.	<b>Deputy Director (Inspection)</b>	<p><b>Qualification:</b></p> <ul style="list-style-type: none"> <li>Masters or equivalent degree preferably Medical Sciences such as MBBS/ BDS from HEC recognized university/ institution. Preference will be given to higher qualification. Must be computer savvy.</li> </ul> <p><b>Experience</b></p> <ul style="list-style-type: none"> <li>Minimum 10 Years post qualification relevant experience including 7 years in management/ inspection of affiliated colleges/ institutes of a reputed Medical University.</li> <li>Well versed with National &amp; International affiliations/ accreditation/ regulations of teaching / healthcare institution. Knowledge of ISO &amp; JCI standards is highly desirous.</li> <li>Should have strong verbal/ written communication skills. For more details, please visit: <a href="http://www.numspak.edu.pk">www.numspak.edu.pk</a></li> </ul>	1	50 Years

### General Conditions

- Salary package will be determined according to qualification, experience & capability.
- Basing upon competency and experience, age limit may be relaxed.
- Interested applicants can apply ONLINE through NUMS' job portal i.e. <http://careers.numspak.edu.pk>. Serial 16 can also apply by sending their application forms and CVs on postal address given below. Application form is available at <http://careers.numspak.edu.pk/>**
- Application fee (non-refundable) for posts at Serial No. 1- 2 is Rs.1500/-. Please deposit said fee at Habib Bank Ltd in NUMS account and upload proof of pay through NUMS job portal. Deposit separate fee for each post. Application without fee will not be entertained.**
- Last date for submission of applications is 11<sup>th</sup> April 2023** Incomplete applications shall be rejected.
- The University authorities reserve the right to accept or reject any application and increase/ decrease the

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number of advertised posts without assigning any reason.

7. Only shortlisted candidates will be called for test/ interview and decision of the University shall remain final in all cases.
8. Part time, honorary, apprentice, internee and freelance experience will not be counted towards the minimum experience required.
9. In case of selection, applicants presently working in Government, Semi Government and Autonomous Bodies should either resign or seek NOC from employer before joining.
10. For all positions only HEC certified/verified degrees and documents will be acceptable.
11. No TA/DA will be paid for test/interview.
12. Any clause not included in above mentioned terms & conditions shall be dealt in accordance with the provisions on NUMS Statutes. For more details please visit: [www.numspak.edu.pk](http://www.numspak.edu.pk)

**Director Human Resource**  
**NUMS Secretariat, C/O Pak Emirates Military Hospital (PEMH), The Mall, Rawalpindi Cantt.**  
**Phone no. 051-5170459**

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