



National University of Medical Sciences (NUMS) is a Federal Public Sector University, with primary responsibility to promote and achieve excellence in advanced health education, research and service delivery. The Rawalpindi Campus houses the **NUMS Institute of Advance Studies & Research (NIASR)**, which is dedicated to conduct cutting edge research and evidence based teaching in basic, applied and clinical disciplines along with Social & Behavioral Sciences. NUMS following a holistic educational philosophy wherein Social Sciences and Humanities are included among core subjects medical & biological sciences in Undergraduate & Graduate Programs. All these domains will function with their independent faculties, but in relevance to accomplishment of NUMS vision and mission.

Pursuing its mission of "understanding and improving life through innovation in healthcare, the university is also establishing a comprehensive, integrated evidence based **"NUMS Healthcare Model"**.

NUMS is seeking applications from Pakistani national of high caliber, self-motivated and reflective professionals having excellent interpersonal communications skills for following NUMS faculty and administrative positions on **"Contractual Basis"** (renewable): -

Sr.#	Name of Post (s)	Qualification & Experience	No of Vacancies	Max Age on Closing
Project Development of NUMS/ NIASR				
1.	Assistant Professor (Medicine)	<p>Qualification:</p> <ul style="list-style-type: none"> FCPS or equivalent relevant qualification as per PM&DC Faculty Appointment criteria. Preference will be given to candidate having certification of GCP and IPPCR. <p>Experience & Research Publications:</p> <ul style="list-style-type: none"> Must have duly recognized experience & publications relevant to the post as per PM&DC faculty appointment criteria and 2 years of demonstrated experience in conducting of clinical trials will be given preference. <p>For more details, please visit: www.numspak.edu.pk</p>	1	45 Years
2.	Assistant Professor (Public Health)	<p>Qualification:</p> <ul style="list-style-type: none"> PhD / MPH or equivalent qualification as per HEC/ PM&DC Faculty Appointment Criteria in the relevant field from HEC recognized University/ Institution. <p>Experience & Research Publications:</p> <ul style="list-style-type: none"> Must have duly recognized experience & publications as per HEC/ PM&DC Faculty Appointment Criteria for public health. <p>For more details, please visit: www.numspak.edu.pk</p>	1	45 Years
3.	Clinical Research Associate	<p>Qualification:</p> <ul style="list-style-type: none"> MBBS from PM&DC recognized university/ institution with certificate of GCP and House Job. Preference will be given to candidate having Master in Public Health (MPH) qualification. <p>Experience:</p> <ul style="list-style-type: none"> At least 01 year of relevant experience in clinical research of National/ International organization. <p>For more details, please visit: www.numspak.edu.pk</p>	3	40 Years
NUMS (Directorate / Department)				
4.	Assistant Professor (Allied Health Sciences)	<p>Qualification:</p> <ul style="list-style-type: none"> Master in Public Health (MPH) with MBBS as first degree from HEC/ PM&DC recognized DAIs. Preference will be given to higher qualification in relevant field. Must be computer savvy. <p>Experience & Research Publications:</p> <ul style="list-style-type: none"> Must have duly recognized experience & publications as per HEC/ PM&DC Faculty Appointment Criteria <p>For more details, please visit: www.numspak.edu.pk</p>	1	45 Years
5.	Deputy Director (Inspection)	<p>Qualification:</p> <ul style="list-style-type: none"> MBBS/ BDS from HEC recognized university/ institution. Preference will be given to Masters or higher qualification in Medical Administration/ Public Health. Must be computer savvy. <p>Experience:</p> <ul style="list-style-type: none"> Minimum 10 Years relevant experience including 7 years in management/ inspection of affiliated colleges/ institutes of a reputed Medical University. Well-versed with National & International affiliations/ accreditation/ regulations of teaching/healthcare institutions. Knowledge of ISO & JCI standards will be preferred. Should have strong verbal/ written communication skills. <p>For more details, please visit: www.numspak.edu.pk</p>	1	50 Years
6.	Assistant Director (Inspection)	<p>Qualification:</p> <ul style="list-style-type: none"> Masters or equivalent degree preferably Medical Sciences such as MBBS/ BDS from HEC recognized university/ institution. Preference will be given to higher qualification. Must be computer savvy. <p>Experience</p> <ul style="list-style-type: none"> Minimum 7 Years post qualification relevant experience including 5 years in management/ inspection of affiliated colleges/ institutes of a reputed Medical University. Well-versed with National & International affiliations/ accreditation/ regulations of teaching/healthcare Institutions Knowledge of ISO & JCI standards will be preferred. Should have strong verbal/ written communication skills. <p>For more details, please visit: www.numspak.edu.pk</p>	1	45 Years
7.	Assistant Director (Software Development)	<p>Qualification:</p> <ul style="list-style-type: none"> Master's/ Bachelor degree (16 Years education) in Computer Sciences/ IT or equivalent degree from HEC recognized university/institution. Preference will be given to higher qualification in relevant field. <p>Experience:</p> <ul style="list-style-type: none"> Minimum 7 years of Post qualification experience including 5 years working experience in creating new web portals and maintaining existing portals developed in Codeigniter PHP framework. Experience in Laravel and custom PHP is also desired Hands on expertise in performance/ security of web portals & databases, backup & recovery, CPANEL / WHM & JQuery is required. Should have strong interpersonal, team coordination skills & verbal / written communication skills <p>For more details, please visit: www.numspak.edu.pk</p>	1	45 Years

8.	Photographer	<p>Qualification:</p> <ul style="list-style-type: none"> Bachelor degree or equivalent degree from HEC recognized University/ Institution. Preference will be given to higher qualification. <p>Experience</p> <ul style="list-style-type: none"> Minimum 3-5 years relevant working experience as photographer and hands on experience of videography in a reputed public/ private sector organization. Experience of 2D/ 3D animation will be an added advantage. <p>For more details, please visit: www.numspak.edu.pk</p>	1	35 Years
9.	Lady Security Guard	<p>Qualification:</p> <ul style="list-style-type: none"> Middle. Preference will be given to higher qualification. <p>Experience</p> <ul style="list-style-type: none"> Minimum 5 years' relevant experience in reputed public/ private sector organization. <p>For more details, please visit: www.numspak.edu.pk</p>	2	45 Years
10.	Aya	<p>Qualification:</p> <ul style="list-style-type: none"> Literate. Preference will be given to candidates having Secondary/ Higher Secondary education and additional qualification / certification from reputed Hospitality Institutes. <p>Experience:</p> <ul style="list-style-type: none"> Minimum 3-5years relevant experience. Preferably in female hostel, boarding house, daycare center & hotels. <p>For more details, please visit: www.numspak.edu.pk</p>	2	45 Years
11.	Sanitary Worker (Male)	<p>Qualification:</p> <ul style="list-style-type: none"> Literate. Preference will be given to higher qualification. <p>Experience</p> <ul style="list-style-type: none"> Minimum 3-5 years' janitorial services experience in any reputed organization. <p>For more details, please visit: www.numspak.edu.pk</p>	2	45 Years

General Conditions

- Salary package will be determined according to qualification, experience & capability.
 - Basing upon competency and experience, age limit may be relaxed.
 - Interested applicants can apply ONLINE through NUMS' job portal i.e. <http://careers.numspak.edu.pk>. Serial 09 - 11 can also apply by sending their application forms and CVs on postal address given below. Application form is available at <http://careers.numspak.edu.pk/>
 - Application fee (non-refundable) for posts at Serial No. 1, 2 & 4 to 7 is Rs.1500/- Serial No. 3 & 8 is Rs.1000/- No Fee for Serial No. 09 to 11. Please deposit said fee at Habib Bank Ltd in NUMS account and upload proof of pay through NUMS job portal. Deposit separate fee for each post. Application without fee will not be entertained.
 - Last date for submission of applications is **7th Sep 2023**. Incomplete applications shall be rejected.
 - The University authorities reserve the right to accept or reject any application and increase/ decrease the number of advertised posts without assigning any reason.
 - Only shortlisted candidates will be called for test/ interview and decision of the University shall remain final in all cases.
 - Part time, honorary, apprentice, internee and freelance experience will not be counted towards the minimum experience required.
 - In case of selection, applicants presently working in Government, Semi Government and Autonomous Bodies should either resign or seek NOC from employer before joining.
 - For all positions only HEC certified/verified degrees and documents will be acceptable.
 - No TA/DA will be paid for test/interview.
 - Any clause not included in above mentioned terms & conditions shall be dealt in accordance with the provisions on NUMS Statutes.
- For more details please visit: www.numspak.edu.pk

NUMS IS AN EQUAL
OPPORTUNITY
EMPLOYER

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