



National University of Medical Sciences (NUMS) is a Federal Public Sector University, with primary responsibility to promote and achieve excellence in advanced health education, research and service delivery. The Rawalpindi Campus houses the **NUMS Institute of Advance Studies & Research (NIASR)**, which is dedicated to conduct cutting edge research and evidence based teaching in basic, applied and clinical disciplines along with Social & Behavioral Sciences. NUMS following a holistic educational philosophy wherein Social Sciences and Humanities are included among core subjects medical & biological sciences in Undergraduate & Graduate Programs. All these domains will function with their independent faculties, but in relevance to accomplishment of NUMS vision and mission.

NUMS is seeking applications from Pakistani national of high caliber, self-motivated and reflective professionals having excellent interpersonal communications skills for following NUMS faculty and administrative positions on “**Contractual Basis**” (renewable): -

Sr.#	Name of Post (s)	Qualification & Experience	No of Vacancies	Max Age on Closing
College of Nursing				
1.	Professor (BMS)	Qualification: • PhD/ FCPS/ MPhil/ MSN/ MS-AHS from HEC recognized University/ Institution. Experience: • Atleast 10 years teaching and research experience.	1	48 Years
2.	Associate Professor (BMS)	Qualification: • PhD/ FCPS/ MPhil/ MSN/ MS-AHS from HEC recognized University/ Institution. Experience: • Atleast 8 years teaching and research experience.	1	48 Years
3.	Assistant Professor (BMS)	Qualification: • PhD/ FCPS/ MPhil/ MSN/ MS-AHS from HEC recognized University/ Institution. Experience: • Atleast 2 years teaching and research experience.	2	45 Years
4.	Lecturer/ Demonstrator (BMS)	Qualification: • MBBS/ MSN/ MS-AHS/ BSN from HEC recognized University/ Institution. Experience: • Atleast 2 years teaching and research experience with MSN/MS-AHS or 5 years teaching and research experience with BSN.	2	35 Years
5.	Professor (Pathology & Microbiology)	Qualification: • PhD/ FCPS/ MPhil/ MSN/ MS-AHS from HEC recognized University/ Institution. Experience: • Atleast 10 years teaching and research experience.	1	48 Years
6.	Associate Professor (Pathology & Microbiology)	Qualification: • PhD/ FCPS/ MPhil/ MSN/ MS-AHS from HEC recognized University/ Institution. Experience: • Atleast 8 years teaching and research experience.	1	48 Years
7.	Assistant Professor (Pathology & Microbiology)	Qualification: • PhD/ FCPS/ MPhil/ MSN/ MS-AHS from HEC recognized University/ Institution. Experience: • Atleast 2 years teaching and research experience.	2	45 Years
8.	Lecturer/ Demonstrator (Pathology & Microbiology)	Qualification: • MBBS/ MSN/ MS-AHS from HEC recognized University/ Institution. Experience: • Atleast 2 years teaching and research experience with MSN/MS-AHS or 5 years teaching and research experience with BSN.	1	35 Years
9.	Associate Professor (Medicine & Allied)	Qualification: • FCPS or equivalent with basic degree as MBBS from HEC recognized University/ Institution. Experience: • Atleast 8 years teaching and research experience.	1	48 Years
10.	Assistant Professor (Medicine & Allied)	Qualification: • FCPS or equivalent with basic degree as MBBS from HEC recognized University/ Institution. Experience: • Atleast 2 years teaching and research experience.	3	45 Years
11.	Associate Professor (Surgical & Allied)	Qualification: • FCPS or equivalent with basic degree as MBBS from HEC recognized University/ Institution. Experience: • Atleast 8 years teaching and research experience.	1	48 Years

12.	Assistant Professor (Surgical & Allied)	<p>Qualification:</p> <ul style="list-style-type: none"> • FCPS or equivalent with basic degree as MBBS from HEC recognized University/ Institution. <p>Experience:</p> <ul style="list-style-type: none"> • Atleast 2 years teaching and research experience. 	2	45 Years
13.	Principal (College of Nursing)	<p>Qualification:</p> <ul style="list-style-type: none"> • PhD/MPhil/MSPH/MSN in Nursing / Health related subjects from HEC/PNC recognized University/ Institution. <p>Experience:</p> <ul style="list-style-type: none"> • Atleast 5 years teaching and clinical experience with PhD Nursing or 10 years teaching and clinical experience with M.Phil/ MSPH/ MSN. 	1	48 Years
14.	Professor (Nursing)	<p>Qualification:</p> <ul style="list-style-type: none"> • PhD/MPhil/MSPH/MSN in Nursing / Health related subjects from HEC/PNC recognized University/ Institution. <p>Experience:</p> <ul style="list-style-type: none"> • Atleast 3 years teaching and clinical experience with PhD Nursing or 7 years teaching and clinical experience with M.Phil/ MSPH/ MSN. 	2	48 Years
15.	Associate Professor (Nursing)	<p>Qualification:</p> <ul style="list-style-type: none"> • PhD/MPhil/MSPH/MSN in Nursing / Health related subjects from HEC/PNC recognized University/ Institution. <p>Experience:</p> <ul style="list-style-type: none"> • Atleast 3 years teaching and clinical experience with PhD Nursing or 5 years teaching and clinical experience with M.Phil/ MSPH/ MSN. 	6	48 Years
16.	Assistant Professor (Nursing)	<p>Qualification:</p> <ul style="list-style-type: none"> • MPhil/MSPH/MSN from HEC/PNC recognized University/ Institution. <p>Experience:</p> <ul style="list-style-type: none"> • Atleast 2 years teaching and clinical experience 	9	45 Years
17.	Lecturer (Nursing)	<p>Qualification:</p> <ul style="list-style-type: none"> • BSN preferably MPhil/MSPH/MSN from HEC/PNC recognized University/ Institution. <p>Experience:</p> <ul style="list-style-type: none"> • Atleast 2 years teaching experience 	2	35 Years
College of Allied Health Sciences				
18.	Professor (BMS)	<p>Qualification:</p> <ul style="list-style-type: none"> • PhD/ FCPS/ MPhil/ MSN/ MS-AHS from HEC recognized University/ Institution. <p>Experience:</p> <ul style="list-style-type: none"> • Atleast 10 years teaching and research experience. 	1	48 Years
19.	Associate Professor (BMS)	<p>Qualification:</p> <ul style="list-style-type: none"> • PhD/ FCPS/ MPhil/ MSN/ MS-AHS from HEC recognized University/ Institution. <p>Experience:</p> <ul style="list-style-type: none"> • Atleast 8 years teaching and research experience. 	1	48 Years
20.	Assistant Professor (BMS)	<p>Qualification:</p> <ul style="list-style-type: none"> • PhD/ FCPS/ MPhil/ MSN/ MS-AHS from HEC recognized University/ Institution. <p>Experience:</p> <ul style="list-style-type: none"> • Atleast 2 years teaching and research experience. 	2	45 Years
21.	Lecturer/ Demonstrator (BMS)	<p>Qualification:</p> <ul style="list-style-type: none"> • MBBS/ MSN/ MS-AHS/ BSN from HEC recognized University/ Institution. <p>Experience:</p> <ul style="list-style-type: none"> • 2 years teaching and research experience with MSN/MS-AHS or 5 years teaching and research experience with BSN. 	4	35 Years
22.	Professor (Medicine & Allied)	<p>Qualification:</p> <ul style="list-style-type: none"> • FCPS or equivalent with basic degree as MBBS from HEC recognized University/ Institution. <p>Experience:</p> <ul style="list-style-type: none"> • Atleast 10 years teaching and research experience. 	1	48 Years
23.	Associate Professor (Medicine & Allied)	<p>Qualification:</p> <ul style="list-style-type: none"> • FCPS or equivalent with basic degree as MBBS from HEC recognized University/ Institution. <p>Experience:</p> <ul style="list-style-type: none"> • Atleast 8 years teaching and research experience. 	1	48 Years
24.	Assistant Professor (Medicine & Allied)	<p>Qualification:</p> <ul style="list-style-type: none"> • FCPS or equivalent with basic degree as MBBS from HEC recognized University/ Institution. <p>Experience:</p> <ul style="list-style-type: none"> • Atleast 2 years teaching and research experience. 	5	45 Years

25.	Professor (Surgical & Allied)	<p>Qualification:</p> <ul style="list-style-type: none"> • FCPS or equivalent with basic degree as MBBS from HEC recognized University/ Institution. <p>Experience:</p> <ul style="list-style-type: none"> • Atleast 10 years teaching and research experience. 	1	48 Years
26.	Associate Professor (Surgical & Allied)	<p>Qualification:</p> <ul style="list-style-type: none"> • FCPS or equivalent with basic degree as MBBS from HEC recognized University/ Institution. <p>Experience:</p> <ul style="list-style-type: none"> • Atleast 8 years teaching and research experience. 	1	48 Years
27.	Assistant Professor (Surgical & Allied)	<p>Qualification:</p> <ul style="list-style-type: none"> • FCPS or equivalent with basic degree as MBBS from HEC recognized University/ Institution. <p>Experience:</p> <ul style="list-style-type: none"> • Atleast 2 years teaching and research experience. 	4	45 Years
28.	Assistant Professor (Military Medicine)	<p>Qualification:</p> <ul style="list-style-type: none"> • FCPS in Gen Medicine/ Gen Surgery with basic degree MBBS from HEC recognized University/ Institution. <p>Experience:</p> <ul style="list-style-type: none"> • Atleast 2 years teaching and research experience. 	2	45 Years
29.	Lecturer/ Demonstrator (Military Medicine)	<p>Qualification:</p> <ul style="list-style-type: none"> • MBBS from HEC recognized University/ Institution. <p>Experience:</p> <ul style="list-style-type: none"> • Atleast 2 years teaching and research experience. 	2	45 Years
30.	Assistant Professor (Allied Health)	<p>Qualification:</p> <ul style="list-style-type: none"> • Ph.D in relevant subject/ FCPS/ MSN/ MS-AHS from HEC recognized University/ Institution. <p>Experience:</p> <ul style="list-style-type: none"> • Atleast 2 years teaching and research experience. 	2	45 Years
31.	Professor (Community Medicine/ Public Health)	<p>Qualification:</p> <ul style="list-style-type: none"> • Ph.D/FCPS/M.Phil in Community Medicine or Public Health from HEC recognized University/ Institution. <p>Experience:</p> <ul style="list-style-type: none"> • Atleast 10 years teaching and research experience. 	1	48 Years
32.	Associate Professor (Community Medicine/ Public Health)	<p>Qualification:</p> <ul style="list-style-type: none"> • Ph.D/FCPS/M.Phil in Community Medicine or Public Health from HEC recognized University/ Institution. <p>Experience:</p> <ul style="list-style-type: none"> • Atleast 8 years teaching and research experience. 	1	48 Years
33.	Assistant Professor (Community Medicine/ Public Health)	<p>Qualification:</p> <ul style="list-style-type: none"> • Ph.D/FCPS/M.Phil in Community Medicine or Public Health from HEC recognized University/ Institution. <p>Experience:</p> <ul style="list-style-type: none"> • Atleast 2 years teaching and research experience. 	2	45 Years
34.	Lecturer (Community Medicine/ Public Health)	<p>Qualification:</p> <ul style="list-style-type: none"> • MBBS/MSN/MS-AHS preferably Master in Public Health from HEC recognized University/ Institution. <p>Experience:</p> <ul style="list-style-type: none"> • Atleast 2 years teaching and research experience. 	2	35 Years
NUMS Dtes/ Depts (Adm Positions)				
35.	Chief Operating Officer	<p>Qualification:</p> <ul style="list-style-type: none"> • MBBS/ BDS/ MSN/ MS-AHS/ MPH preferably Master's degree in Medical Administration, from HEC recognized University/ Institution. <p>Experience:</p> <ul style="list-style-type: none"> • Minimum 10 Years of working experience in Management/ Medical administration of affiliated colleges/ institutes at similar position in reputed Medical University and general administration of healthcare and academic setups with exemplary service record. • Well-versed with National & International affiliations/ accreditation/ regulations of teaching/healthcare institutions. Knowledge of ISO & JCI standards will be preferred. • Should have strong verbal/ written communication skills. 	2	48 Years

36.	Deputy Director (Adm)	<p>Qualification:</p> <ul style="list-style-type: none"> • Masters degree preferably in Management/ Business Administration from HEC recognized University/ Institution. <p>Experience:</p> <ul style="list-style-type: none"> • Minimum 10 Years post qualification relevant experience including 7 years' experience in general administration, procurement, Event Management of health care and academic setups' in Government/ Autonomous, national or international organizations at similar positions. • Well versed with Government rules & regulations including PPRA rules etc. • Should have strong verbal/ written communication skills. 	2	48 Years
37.	Deputy Director (Student Affairs)	<p>Qualification:</p> <ul style="list-style-type: none"> • Master's degree preferably in Medical Administration with basic degree of MBBS/ BDS from HEC recognized University/ Institution. <p>Experience:</p> <ul style="list-style-type: none"> • Minimum 10 Years experience in General Management/ Medical administration including 7 years' experience in Student Affairs of health care and academic setups' in Government/ Autonomous, national or international organizations at similar positions. • Should have strong verbal/ written communication skills. 	2	48 Years
38.	Deputy Controller of Examination	<p>Qualification:</p> <ul style="list-style-type: none"> • MSN/ MS-AHS/ MPH preferably Master's degree in Medical Administration with basic degree of MBBS/ BDS from HEC recognized University/ Institution. <p>Experience:</p> <ul style="list-style-type: none"> • Minimum 10 Years experience in Management/ Medical administration including 7 years' experience of Examination in health care and academic setups' of Government/ Autonomous, national or international organizations at similar positions. • Should have experience of semester system of examinations and be conversant with HEC policies/rules & regulations. • Should have strong verbal/written communication skills. 	2	48 Years
39.	Deputy Director (Planning & Development)	<p>Qualification:</p> <ul style="list-style-type: none"> • Masters Degree in relevant field from HEC recognized university / institutions. Preference will be given to MBA (Finance), MPA. Certification in PMP will be an added advantage. <p>Experience:</p> <ul style="list-style-type: none"> • Minimum 10 years of post qualification experience, including 7 years of working experience in area of Project Management / Planning & Development with sound knowledge of preparation of PC-I, PC-II, PC-III, PC-IV and PC-V in a national / international organization, preferably in a university / healthcare service provider. • Skills/ experience of Research management, communication, presentations, MS Office, ability to develop partnership with academia, government and international stakeholders. 	1	50 Years
40.	Deputy Director (Medical Education)	<p>Qualification:</p> <ul style="list-style-type: none"> • Ph.D in Medical Education/ MHPE with basic degree of MBBS/ BDS from HEC recognized University/ Institution. <p>Experience:</p> <ul style="list-style-type: none"> • Minimum 10 Years relevant experience including 5-7 years of working experience in Academic Management in reputed public/ private/ Autonomous, national or international organizations. Such experience in a Medical university/ Healthcare and academic setups will be an added preference. • Experience of Medical Administration/ Education and working experience in formulation/ implementation of administrative/ academic policies. • Well versed with Government rules & regulations including HEC/regulatory bodies polices. • Should have strong verbal and written communication skills. 	2	48 Years
41.	Assistant Director (Coordination)	<p>Qualification:</p> <ul style="list-style-type: none"> • Masters or equivalent degree from HEC recognized University/ Institution. Preference will be given to higher qualification. Must be computer savvy. <p>Experience:</p> <ul style="list-style-type: none"> • Minimum 7 Years post qualification relevant experience including 5 years of working experience of Coordination/ Management and Administration in reputed public/ private sector organization. • 5 Years of experience of assisting Senior Executives/ Officers. • Ability to Coordinate/ plan meetings with VVIPs/ Senior Executives of Public/ Private Sector and experience of arranging national & international visits. • Should be hardworking, have strong verbal/ written communication skills and pleasing manners. 	1	50/45 Years

42.	Assistant Director (Medical Education)	<p>Qualification:</p> <ul style="list-style-type: none"> • MBBS/ BDS/ BSN from HEC recognized University/ Institution alongwith CHPE. <p>Experience:</p> <ul style="list-style-type: none"> • Minimum 7 Years relevant experience including 4-5 years of working experience in Academic Management in reputed public/ private/ Autonomous, National or International organizations. Such experience in a Medical University/ Healthcare and academic setups will be an added preference. • Experience of Medical Administration/ Education and working experience in formulation/ implementation of administrative/ academic policies. • Well versed with Government rules & regulations including HEC/regulatory bodies polices. • Should have strong verbal and written communication skills. 	2	45 Years
43.	Assistant Controller Exam	<p>Qualification:</p> <ul style="list-style-type: none"> • MSN/ MS-AHS/ MPH preferably Master's degree in Medical Administration with basic degree of MBBS/ BDS from HEC recognized University/ Institution. <p>Experience:</p> <ul style="list-style-type: none"> • Minimum 7 Years experience in Management/ Medical administration including 5 years' experience of Examination in health care and academic setups' of Government/ Autonomous, national or international organizations at similar positions. • Should have experience of semester system of examinations and be conversant with HEC policies/rules & regulations. • Should have strong verbal/written communication skills. 	3	45 Years
44.	Assistant Director (IT)	<p>Qualification:</p> <ul style="list-style-type: none"> • Masters/ Bachelor degree (16 years of education) in Computer Sciences/ IT from HEC recognized University/ Institution. <p>Experience:</p> <ul style="list-style-type: none"> • Minimum 7 years of relevant experience including 3-5 years working experience in designing, implementing, executing, maintaining, and documenting all network/ system services including deployment of large or campus wise networks. • Should have strong interpersonal and team coordination skills. 	2	45
45.	Assistant Director / Manager (Adm)	<p>Qualification:</p> <ul style="list-style-type: none"> • Masters or equivalent degree preferably in Management / Administration from HEC recognized University/ Institution. Preference will be given to higher qualification. Must be computer savvy. <p>Experience:</p> <ul style="list-style-type: none"> • Minimum 7 years (Assistant Director) and 5 Years (Manager) post qualification relevant experience including 5/3 years of working experience in general administration, management, transportation, store & office administration in reputed public/ private sector organizations respectively. Experience at University / academic administration setups will be an added preference. • Conversant with government rules & regulation including PPRA etc. • Should have strong verbal/ written communication skills. 	4	45/40 Years
46.	Assistant Director (Admission & Registration)	<p>Qualification:</p> <ul style="list-style-type: none"> • Masters from HEC recognized University/ Institution. Preference will be given to higher qualification. Must be computer savvy. <p>Experience:</p> <ul style="list-style-type: none"> • Minimum 7 Years post qualification relevant experience including 5 years of working experience in Admission/ Registration process of a reputed Medical College/ University recognized by HEC. • Preferably conversant with PMC (Successor of PM&DC) & HEC policies/ rules& regulation. • Should have strong verbal/ written communication skills. 	1	45 Years
47.	Manager (Admission & Registration)	<p>Qualification:</p> <ul style="list-style-type: none"> • Masters or equivalent degree from HEC recognized University/ Institution. Preference will be given to higher qualification. Must be computer savvy. <p>Experience:</p> <ul style="list-style-type: none"> • Minimum 5 Years post qualification relevant experience including 3 years of working experience of Academic Administration, Coordination and Admission & Registration in a reputed Medical College/ University recognized by HEC. • Preferably conversant with PMC (Successor of PM&DC) & HEC policies/ rules& regulation. • Proficient in Microsoft Word, Excel, PowerPoint and Internet browsing. • Should have strong verbal/ written communication skills. 	2	40 Years
48.	Manager (QA)	<p>Qualification:</p> <ul style="list-style-type: none"> • Masters or equivalent degree from HEC recognized University/ Institution, along with certification in Quality enhancement. <p>Experience:</p>	2	40 Years

		<ul style="list-style-type: none"> • Minimum 4 - 5 Years relevant experience in handling academic activities, office management and QA related matters in a reputed public sector University, • Should have strong verbal/ written communication skills. • Proficient in Microsoft Word, Excel, Power point, and Internet Browsing. 		
49.	Manager (Exam)	<p>Qualification:</p> <ul style="list-style-type: none"> • Masters or equivalent degree from HEC recognized University/ Institution. <p>Experience:</p> <ul style="list-style-type: none"> • Minimum 4 - 5 Years relevant experience in handling academic activities, office management and Examination/ Academic Administration matters in a reputed public sector University. • Should have strong verbal/ written communication skills. • Proficient in Microsoft Word, Excel, Power point, and Internet Browsing. 	6	40 Years
50.	Manager	<p>Qualification:</p> <ul style="list-style-type: none"> • Masters or equivalent degree from HEC recognized University/ Institution. <p>Experience:</p> <ul style="list-style-type: none"> • Minimum 4 - 5 Years relevant experience in handling academic activities, office management and coordination/ Student Affairs/ Academic Administration matters in a reputed public sector University, • Should have strong verbal/ written communication skills. • Proficient in Microsoft Word, Excel, Power point, and Internet Browsing. 	3	40 Years
51.	Manager (Online Journal)	<p>Qualification:</p> <ul style="list-style-type: none"> • Masters or equivalent degree from HEC recognized university/institution. Preference will be given to higher qualification in relevant field. Must be computer savvy. <p>Experience:</p> <ul style="list-style-type: none"> • Minimum 5-years of post-qualification experience including 3-years working experience in web designing & development in an online academic medical journal or scientific publishing house. Technical proficiencies in the software like Advance Excel, Quick Book, Adobe Premiere Pro, Coral Draw, In design, Dot Net, Quark Xpress, Word Press. Should have strong verbal/written communication skills. 	1	40 Years

General Conditions

1. Salary package will be determined according to qualification, experience & capability.
2. Basing upon competency and experience, age limit may be relaxed.
3. Interested applicants can apply ONLINE through NUMS' job portal i.e. "<http://careers.numspak.edu.pk>".
4. Application fee (non-refundable) for posts at Serial No. 1 to 3 & 5 to 7 & 9 to 16 & 18 to 20 & 22 to 28 & 30 to 33 & 35 to 46 is Rs.1500/- and Serial No. 4 & 8 & 17 & 21 & 29 & 34 & 47 to 51 is Rs.1000/-. Please deposit said fee at Habib Bank Ltd in NUMS account and upload proof of pay through NUMS job portal. Deposit separate fee for each post. Application without fee will not be entertained.
5. Last date for submission of applications is **8th Jul 2026**. Incomplete applications shall be rejected.
6. The University authorities reserve the right to accept or reject any application and increase/ decrease the number of advertised posts without assigning any reason.
7. Only shortlisted candidates will be called for test/ interview and decision of the University shall remain final in all cases.
8. Conflict of Interest of any kind will be demerit leading to non-selection.
9. Part time, honorary, apprentice, internee and freelance experience will not be counted towards the minimum experience required.
10. In case of selection, applicants presently working in Government, Semi Government and Autonomous Bodies should either resign or seek NOC from employer before joining.
11. For all positions only HEC certified/verified degrees and documents will be acceptable.
12. No TA/DA will be paid for test/interview.
13. Any clause not included in above mentioned terms & conditions shall be dealt in accordance with the provisions on NUMS Statutes.

NUMS IS AN EQUAL
OPPORTUNITY

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