



NUMS
NATIONAL UNIVERSITY
OF MEDICAL SCIENCES

INVITATION FOR TENDER

Supply, Installation and Commissioning of IT Equipment and accessories for KHUNAMS

Sealed bids are invited from **concerned Dealers / Suppliers / Vendors/ Firms** registered with **Income Tax and Sales Tax authorities** and listed as **Active Taxpayers with the FBR** for the supply, installation, and commissioning of **IT Equipment and accessories**. This advertisement is also available on **EPADS-PPRA (www.ppra.org.pk)** and the **NUMS website (www.numspak.edu.pk)**.

BIDDING PROCEDURE:

The tender shall follow the “**Single Stage Two Envelopes**” bidding procedure. All Bidders must submit Technical and Financial Proposals in separate sealed envelopes within a single package. Initially, only Technical Proposals will be evaluated. Financial Proposals of technically qualified bidders will be opened later, with prior communication in due course of time.

TENDER DOCUMENTS & SUBMISSION DETAILS:

- Detailed specifications, terms, and conditions are provided in the **Tender Documents**, which can be obtained upon submission of a **Demand Draft / Pay Order of PKR 3,000/- (non-refundable)** in favor of “**NUMS**” from the address below on any working day between **21st March 2025 (Friday)** and **9th April 2025 (Wednesday)**.
- **Bid Security @2% of the total bid amount (refundable)** in the form of a **Demand Draft/Pay Order/CDR** in favor of **NUMS (NTN # 9010197-0)** must be attached with the bid.
- **Bids must be submitted by 9th April 2025 (Wednesday) before 1100 hours**. Late, incomplete, email, or fax submissions will not be accepted.
- **Bids will be publicly opened the same day at 1130 hours in Board Room-7, NUMS Secretariat, C/O Pak Emirates Military Hospital, The Mall, Rawalpindi**, in the presence of participating bidders or their authorized representatives.

TERMS & CONDITIONS:

1. The quotations should be sent in **sealed and separate envelopes**, clearly marked as “**Technical Proposal**” and “**Financial Proposal**”. Both envelopes must be placed in a single envelop and will be opened in the presence of bidders.
2. The rates must be in **round figures** and should be **inclusive of all applicable taxes**.
3. The Bidders must have an **established office in Islamabad/Rawalpindi**, which may be inspected by NUMS’ authorized personnel if deemed necessary.

4. The participating firms must provide their **GST & NTN numbers, company profile, and an undertaking confirming they have never been blacklisted by any organization.**
5. **No advance payment** shall be made. Payment will be released only after the successful supply, installation, and commissioning of the equipment.
6. **NUMS reserves the right to increase, decrease, or drop any item, or accept/reject any or all bids as per Public Procurement Rules (PPRA) 2004.**

PROCUREMENT DIRECTORATE, NUMS

PWD, Police Foundation, House No. 733, B Block, Street # 5, Islamabad

Ph: **051-5170364**