

National University of Medical Sciences

Preparation of Mandatory Documents for Admission into NUMS Constituent, Affiliated and all Military (Armed Forces) Administered Medical and Dental Colleges

To ensure a smooth admission process for the upcoming Session 2025-26 in NUMS Constituent, Affiliated, and all Military (Armed Forces) Administered Medical and Dental Colleges, the admission procedure will initiate soon. Prior to that, prospective candidates are strongly advised to prepare the following mandatory documents in advance to facilitate their online application submission. Please be aware that these documents are compulsory, and failure to provide them will result in the rejection of the admission form.

Mandatory Documents:

- a. The candidate must upload a recent photograph along with the admission form. It should be in color, with a white/blue background, and the candidate's face must be clearly visible. Female candidates are allowed to wear a dupatta or headscarf, but their faces must not be covered. The photograph must not include caps, hats, or sunglasses.
- b. For Pakistani Students, Computerized National Identity Card (CNIC)/B-Form.
- c. For Foreign Students National Identity Card for Overseas Pakistanis (NICOP), Pakistan Origin Card, Passport, Green Card, Iqama, Maple card. The candidate must submit at least one of the aforementioned documents.
- d. Along with the application form, the candidate must upload an identity document CNIC/NICOP/Passport of one of the parents (Father/Mother).
- e. Pakistani students residing abroad and holders of dual nationality applying for foreign seats must upload NICOP/IQAMA or Passport.
- f. As per the Higher Education Commission's letter dated May 18, 2023, all candidates are required to get their Matriculation and F.Sc (Pre-Medical) certificates or result cards attested by the Inter Boards Coordination Commission (IBCC).
- g. Candidates with foreign educational qualifications (such as A-levels, American/Canadian 12th grade, etc.) must Submit an Equivalence Certificate or Provisional Equivalence Letter for the equivalent educational qualification of their 10th and 12th grade examinations, issued and duly attested by IBCC.
- h. Candidates must submit the Transcript issued by the relevant board or university (e.g., Cambridge) along with their application, proving that Biology, Chemistry, and Physics/Mathematics were their subjects in the 11th and 12th grades.
- i. Candidates applying on foreign seats who have not appeared in NUMS MDCAT 2025 are required to upload a valid MCAT or UCAT result card.

Note: All those documents which have already been uploaded at the time of NUMS MDCAT 2025 registration cannot be changed. **(Incase of any issue contact at mbbsbds.admissions@numspak.edu.pk)**

Important Instructions to upload Documents:

- a. **Preparation of Documents:** Candidates are required to fill out the admission application online via the portal. Hence, it is essential to have soft copies of all the necessary documents saved on their computer.
- b. **File Format and Size:** Soft copies of all documents should be prepared only in JPG/JPEG format. Tools like Cam Scanner can be utilized for this purpose. The file size of each document should not exceed 2 MB.
- c. **Original Document Upload:** Upload images of all original documents; photocopies will not be accepted.
- d. **Clarity and Legibility:** Ensure that every document's image is clear and readable. Blurred or illegible documents will be rejected.
- e. **File Naming and Verification:** Save each document file with a unique name. Before uploading, verify that you are uploading the correct document. Educational document verification is often done on the backside. Hence, images of both the front and back sides must be uploaded.
- f. **Translations for Non-English/Urdu Documents:** a. For documents in languages other than English or Urdu (e.g., Arabic, Persian, Chinese, Spanish, Italian), candidates must provide official notarized/certified English translations along with the original documents.

Important Notice:

- It is the sole responsibility of the candidates to accurately upload the required documents in the prescribed manner. Failure to adhere to these guidelines, such as submitting incorrect documents or improperly uploading them, will result in the automatic rejection of the candidate's application, without prior notification. It is emphasized that the university bears no responsibility for such occurrences.
- To avoid any complications, candidates are strongly advised to diligently prepare their documents in accordance with the provided instructions. Those in need of assistance in digitizing their documents may consider consulting with a knowledgeable individual or expert.
- Additionally, candidates are cautioned against the submission of any forged or falsified documents. Any such action will lead to the immediate rejection of the application, and appropriate legal measures may be pursued.

For updates, applicants are encouraged to stay connected with the National University of Medical Sciences through its official website (www.numspak.edu.pk).