

NATIONAL UNIVERSITY OF MEDICAL SCIENCES RAWALPINDI

INVITATION FOR TENDERS

Supply of Genuine Printer Toners/Cartridges

1. Sealed bids are invited from authorized Dealers/ Suppliers/ Distributors/ Vendors having vast and similar business experience in supply of **Original Toners / Printer Cartridges**, registered with Income Tax, Sales Tax departments and whose names are on the Active Tax Payer List (ATL) of FBR) on a “*Single Stage Two Envelopes Procedure*”. Each envelop should contained “Technical Proposals” & “Financial Proposals” separately and placed in one single envelop.

At Initial stage, only Technical Proposals shall be opened, whereas the Financial Proposals shall be retained as unopened. After technical evaluation, only technically accepted firms’ proposals shall proceed to opening of “Financial Proposals” where the date & time for opening the Financial bids will be decided by procurement committee, which will be communicated to concerned/qualified bidders in due course of time through letter / email / telephone calls by the Procurement Directorate. This advertisement is available on EPADS-PPRA as well as on NUMS websites (i.e. www.eprocure.gov.pk / <https://numspak.edu.pk/tender-notice.php>).
2. Last date for the submission of bids is **Tuesday 4th February 2025** up to **1100 Hours**. Bids will be opened on the same day at/after 1130 Hours in presence of participated bidders or their authorized representatives (who may choose to participate) at NUMS Secretariat, C/O Pak Emirates Military Hospital (PEMH), The Mall Rawalpindi.
3. Complete Detail of Printer Toners along with specifications, quantities, terms & conditions etc. are available in the Tender Documents, which can be obtained on provision of Demand Draft / Pay Order of **Rs. 3,000/- (Non-refundable)** in favor of “National University of Medical Sciences / NUMS” from the address given below on any working day from Wednesday 15th January 2025 till Tuesday 4th February 2025.
4. **Bid security @ 2%** of total bid amount (refundable) in the shape of bank draft / pay order in favor of “National University of Medical Sciences/NUMS, (NTN # 9010197-0)” must be attached with the bid documents.
5. Competent authority in NUMS reserves the right to accept / reject any or all bids and to amend or withdraw any of the terms, conditions etc. as per Public Procurement (PPRA) Rules.

Procurement Directorate, NUMS

PWD Police Foundation, House No 733, B Block, Street # 5, Islamabad

Ph: 051-5170364