



National University of Medical Sciences (NUMS) is a Federal Public Sector University, with primary responsibility to promote and achieve excellence in advanced health education, research and service delivery. The Rawalpindi Campus houses the **NUMS Institute of Advance Studies & Research (NIASR)**, which is dedicated to conduct cutting edge research and evidence based teaching in basic, applied and clinical disciplines along with Social & Behavioral Sciences. NUMS following a holistic educational philosophy wherein Social Sciences and Humanities are included among core subjects medical & biological sciences in Undergraduate & Graduate Programs. All these domains will function with their independent faculties, but in relevance to accomplishment of NUMS vision and mission.

Pursuing its mission of "understanding and improving life through innovation in healthcare, the university is also establishing a comprehensive, integrated evidence based **"NUMS Healthcare Model"**.

NUMS is seeking applications from Pakistani national of high caliber, self-motivated and reflective professionals having excellent interpersonal communications skills for following NUMS faculty and administrative positions on **"Contractual Basis"** (renewable): -

Sr. #	Name of Post (s)	Qualification & Experience	No of Vacancies	Max Age on Closing
Department of Psychology				
1.	Professor • Psychology • Clinical Psychology	Qualification: • PhD or equivalent qualification in the relevant field from HEC recognized University/ Institution. Experience & Research Publication: • Must have duly recognized experience & publications as per HEC faculty appointment criteria for Professor. For more details, please visit: www.numspak.edu.pk	1	55 Years
2.	Assoc Prof • Psychology • Clinical Psychology	Qualification: • PhD in relevant field from HEC recognized University/ Institution. Experience & Research Publication: • Must have duly recognized experience & publications as per HEC faculty appointment criteria for Associate Professor For more details, please visit: www.numspak.edu.pk	1	50 Years
3.	Lecturer (Psychology)	Qualification: • MPhil/ MS (18 years education) in Psychology or equivalent from HEC recognized University/ Institution. Preference will be given to higher qualification in relevant field. Experience & Research Publications: • Working Experience in relevant field at a reputed medical Institution/ University will be an added advantage. For more details, please visit: www.numspak.edu.pk	1	40 Years
Department of Public Health				
4.	Assistant Professor (Public Health)	Qualification: • MPH or higher degree as per HEC/ PM&DC Appointment Criteria in the relevant field from HEC recognized University/ Institution. Experience & Research Publications: • Must have duly recognized experience & publications as per HEC/ PM&DC Faculty Appointment Criteria. For more details, please visit: www.numspak.edu.pk	1	45 Years
NUMS (Directorate/ Department)				
5.	Additional Director/ Deputy Director Marketing & NINE (NUMS International Nexus and Enterprise)	Qualification: • Master's degree/ MBA in Marketing or equivalent degree from HEC recognized University/ Institution. Preference will be given to higher degree in relevant filed. Experience: • Minimum 10-11 years (Additional Director) and 8-9 years (Deputy Director) of progressively responsible Marketing experience, linkages with industrial/ corporate/ government organizations/ universities, have hands-on understanding and experience of developing and implementing marketing strategies in line with the university's vision and mission. • Should have experience of devising and implementing marketing/ business policies for commercialization in a university. • Ability to execute high level of marketing campaigns to showcase the university's achievements and breakthroughs at National & International levels. • Increase global visibility of the university's work & capabilities and identify sources of funding. • Should have strong organizational skills, excellent interpersonal & communication skills, quick thinker and driven by energy and enthusiasm. For more details, please visit: www.numspak.edu.pk	1	50 Years
6.	Deputy Director (Academics)	Qualification: • Masters or equivalent qualification with MBBS as first degree from HEC recognized University/ Institution. Preference will be given to higher qualification/ Certificate in Health Profession Education (CHPE). Must be computer savvy. Experience: • Minimum 10 years post qualification experience including 7 years of working experience in handling of Academics, Curriculum Development and handling of Academic programs in a reputed public/private sector University/ Institutions. • Having the ability to coordinate/ collaborations with constituent/affiliated colleges. • Conversant with HEC/ PM&DC policies/ rules & regulation will be added advantage.	1	50 Years

		<ul style="list-style-type: none"> Should have strong verbal/written communication skills. <p>For more details, please visit: www.numspak.edu.pk</p>		
7.	Senior Software Developer (Asp.net)/ Software Developer (Asp.net)	<p>Qualification:</p> <ul style="list-style-type: none"> Master's/ Bachelor degree (16 Years education) in Computer Sciences/ IT or equivalent degree from HEC recognized University/ Institution. Preference will be given to higher qualification in relevant field. <p>Experience:</p> <ul style="list-style-type: none"> Minimum 5-7 years for Senior Software Developer and Minimum 4-5 years of Software Developer Post-qualification experience in developing and maintaining web portals Using ASP.NET, C# (Web Form and MVC) & JQuery. Hand on experience in web portal security, cloud computing and latest web technologies are also required. Should have strong verbal/written communication skills <p>For more details, please visit: www.numspak.edu.pk</p>	1/1	45/40 Years
8.	Assistant Director Learning Management System (LMS)	<p>Qualification:</p> <ul style="list-style-type: none"> Master's/ Bachelor degree (16 Years education) in Computer Sciences/ IT or equivalent degree from HEC recognized University/ Institution. Preference will be given to higher qualification in relevant field. <p>Experience:</p> <ul style="list-style-type: none"> Minimum 7 years of post-qualification experience including 5 years working experience in configuring/ managing learning management systems (Moodle). Active participation in the implementation, maintenance and upgrading of the system. Hands on experience in the integration (planning, testing and implementation) of new plugins in LMS. Experience of LMS of a University or educational Institute required. Should have strong verbal/ written communication skills <p>For more details, please visit: www.numspak.edu.pk</p>	1	45 Years
9.	Assistant Controller of Examinations	<p>Qualification:</p> <ul style="list-style-type: none"> Masters/ Bachelor's degree (16 years education) preferably in Management Administration / Medical Sciences related discipline, from HEC recognized University / Institution. Preference shall be given to Higher qualification in relevant field <p>Experience:</p> <ul style="list-style-type: none"> Minimum 7 years post qualification relevant experience in Management Administration / Academics including minimum of 5 years working experience in HEC recognized University/ Medical Institution. Preference shall be given to Experience of working in Examination Dept of a Medical University/Medical Institution. Well versed with Government rules and Regulations of PM&DC / HEC and other relevant regulatory bodies. Should have strong verbal / written communication skills. <p>For more details, please visit: www.numspak.edu.pk</p>	1	45 Years
10.	Manager(inspection)	<p>Qualification:</p> <ul style="list-style-type: none"> Master's or equivalent (16 Years education) from HEC recognized University/ Institution. Preference will be given to higher qualification in relevant field. Must be computer savvy. <p>Experience</p> <ul style="list-style-type: none"> Minimum 5 Years post qualification relevant experience including 3 years' experience in handling academic/ administrative activities, office management and handling inspections matters/ visits in a reputed public sector University, preferably Medial College/ University/ Institutions recognized by HEC. Conversant with HEC/ PM&DC policies/ rules & regulations, preferably ISO/ JCI standards. Have Knowledge of best practices & hands on experience in drafting relevant policies and development of processes in Medial University. Proficient in Microsoft Word, Excel, PowerPoint and Internet browsing. Should have strong organizational skills, excellent interpersonal & communication skills. <p>For more details, please visit: www.numspak.edu.pk</p>	1	40 Years
11.	Quantity Surveyor (QS)/ Assistant Quantity Surveyor (AQS)	<p>Qualification:</p> <ul style="list-style-type: none"> DAE (Civil), preference will be given to higher qualification in the relevant field. <p>Experience:</p> <ul style="list-style-type: none"> Worked as QS/ AQS for 8 Years fo QS and 6 Years for AQS on diversified civil engineering construction and multi-story buildings construction projects. Well conversant with planning software and Project documentation. <p>For more details, please visit: www.numspak.edu.pk</p>	2	45/40 Years
Army Medical College, Rwp				
12.	Medical Director	<p>Qualification:</p> <ul style="list-style-type: none"> Master's degree with basic degree of MBBS/ BDS from HEC/ PM&DC recognized University/ Institution. Preference will be given to higher qualification. <p>Experience:</p> <ul style="list-style-type: none"> Minimum 15-17 Years relevant experience including 10 years of working experience in Academic Management in reputed public/ private/ Autonomous, 	1	57 Years

		<p>national or international organizations. Such experience in a Medical university/ Healthcare and academic setups will be an added preference.</p> <ul style="list-style-type: none"> • Experience of active medical administration and working experience in formulation/ implementation of administrative/ academic policies. • Well versed with Government rules & regulations including HEC/PM&DC/ regulatory bodies policies. • Should have strong verbal and written communication skills. <p>For more details, please visit: www.numspak.edu.pk</p>		
13.	Professor (Orthodontics)	<p>Qualification:</p> <ul style="list-style-type: none"> • FCPS/ MDS or equivalent qualification in relevant field as per PM&DC Faculty Appointment criteria. <p>Experience & Research Publications:</p> <ul style="list-style-type: none"> • Must have duly recognized experience & publications as per PM&DC faculty appointment criteria. <p>For more details, please visit: www.numspak.edu.pk</p>	1	55 Years
14.	Professor (Oral & Maxillofacial Surgery)	<p>Qualification:</p> <ul style="list-style-type: none"> • PhD/ FCPS or equivalent qualification in relevant field as per PM&DC Faculty Appointment Criteria. <p>Experience & Research Publications:</p> <ul style="list-style-type: none"> • Must have duly recognized experience & publications as per PM&DC appointment criteria. <p>For more details, please visit: www.numspak.edu.pk</p>	1	55 Years
15.	Associate Professor /Assistant Professor (Periodontology)	<p>Qualification:</p> <ul style="list-style-type: none"> • PhD/FCPS/M.Phil or equivalent qualification in relevant field as per PM&DC Faculty Appointment Criteria. <p>Experience & Research Publications:</p> <ul style="list-style-type: none"> • Must have duly recognized experience & publications as per PM&DC Faculty Appointment Criteria. <p>For more details, please visit: www.numspak.edu.pk</p>	1	50/45 Years
16.	Associate Professor /Assistant Professor (Oral Medicine)	<p>Qualification:</p> <ul style="list-style-type: none"> • PhD/FCPS/M.Phil or equivalent qualification in relevant field as per PM&DC Faculty Appointment Criteria. <p>Experience & Research Publications:</p> <ul style="list-style-type: none"> • Must have duly recognized experience & publications as per PM&DC Faculty Appointment Criteria. <p>For more details, please visit: www.numspak.edu.pk</p>	1	50/45 Years
17.	Assistant Professor (Biochemistry)	<p>Qualification:</p> <ul style="list-style-type: none"> • PhD/FCPS/M.Phil or equivalent qualification in relevant field as per PM&DC/ HEC criteria in the relevant field/subject. <p>Experience & Research Publications:</p> <ul style="list-style-type: none"> • Must have duly recognized experience & publications as per PM&DC/ HEC appointment criteria. <p>For more details, please visit: www.numspak.edu.pk</p>	1	45 Years
18.	Senior Lecturer (Pediatric Dentistry)	<p>Qualification:</p> <ul style="list-style-type: none"> • FCPS or equivalent qualification in relevant field as per PM&DC Faculty <p>Experience:</p> <ul style="list-style-type: none"> • Working Experience in relevant field at a reputed medical Institution/ University will be an added advantage. <p>For more details, please visit: www.numspak.edu.pk</p>	1	45 Years
19.	Senior Lecturer (Periodontology)	<p>Qualification:</p> <ul style="list-style-type: none"> • FCPS or equivalent qualification in relevant field as per PM&DC Faculty <p>Experience:</p> <ul style="list-style-type: none"> • Working Experience in relevant field at a reputed medical Institution/ University will be an added advantage. <p>For more details, please visit: www.numspak.edu.pk</p>	1	45 Years
20.	Senior Lecturer (Operative Dentistry)	<p>Qualification:</p> <ul style="list-style-type: none"> • FCPS or equivalent qualification in relevant field as per PM&DC Faculty <p>Experience:</p> <ul style="list-style-type: none"> • Working Experience in relevant field at a reputed medical Institution/ University will be an added advantage. <p>For more details, please visit: www.numspak.edu.pk</p>	1	45 Years
21.	Demonstrator (Pediatric Dentistry)	<p>Qualification:</p> <ul style="list-style-type: none"> • BDS from PM&DC/ HEC recognized institution/ university as per PM&DC Faculty Appointment Criteria. <p>Experience:</p> <ul style="list-style-type: none"> • Working Experience in relevant field at a reputed medical Institution/ University will be an added advantage. <p>For more details, please visit: www.numspak.edu.pk</p>	2	40 Years
22.	Demonstrator (Operative Dentistry)	<p>Qualification:</p> <ul style="list-style-type: none"> • BDS from PM&DC/ HEC recognized institution/ university as per PM&DC Faculty Appointment Criteria. <p>Experience:</p> <ul style="list-style-type: none"> • Working Experience in relevant field at a reputed medical Institution/ University will be an added advantage. <p>For more details, please visit: www.numspak.edu.pk</p>	1	40 Years

23.	Demonstrator (Community & Preventive Dentistry)	<p>Qualification:</p> <ul style="list-style-type: none"> BDS from PM&DC/ HEC recognized institution/ university as per PM&DC Faculty Appointment Criteria. <p>Experience:</p> <ul style="list-style-type: none"> Working Experience in relevant field at a reputed medical Institution/ University will be an added advantage. <p>For more details, please visit: www.numspak.edu.pk</p>	1	40 Years
KHINAMS				
24.	Assistant Network Administrator	<p>Qualification:</p> <ul style="list-style-type: none"> Master's/Bachelor degree (16 Years education) in Computer Sciences/IT or equivalent degree from HEC recognized University/ Institution. Preference will be given to higher qualification in relevant field. <p>Experience:</p> <ul style="list-style-type: none"> Minimum 7 years of Post qualification experience including 5-years working experience in designing, implementing, executing, maintaining, and documenting all network/system services including Routers, Layer 3/2 Switches, Access Points (APS), Firewalls, VoIP PABX, Video Conferencing equipment and Server Machines. Installation and configuration of network devices and deployment/configuration of LAN/WAN services hosted in multi domain environment. Installation and configuration of different server machines and server roles as per requirement. Troubleshooting and resolution of hardware, software, network printers, routers, computers, switches, wireless routers, access points and structured network cabling. Should have strong interpersonal and team coordination skills. <p>For more details, please visit: www.numspak.edu.pk</p>	1	45 Years
25.	Assistant Manager	<p>Qualification:</p> <p>Bachelors/Master's degree (16 Years education) from HEC recognized University/ Institution. Preference will be given to higher qualification in relevant field. Must be computer savvy.</p> <p>Experience:</p> <ul style="list-style-type: none"> Minimum 3 Years post qualification relevant experience in Management/ Administration, Academics, and Office/ Project Management in reputed public/ private sector organization. Experience at a Medical University / Institution may be an added advantage. Proficient in Microsoft Word, Excel, Power point, and Internet Browsing. Should have strong verbal/ written communication skills. <p>For more details, please visit: www.numspak.edu.pk</p>	3	35 Years
26.	Office Assistant/ Sub Office Assistant	<p>Qualification:</p> <ul style="list-style-type: none"> BA/ BSc (Office Assistant) and FA/FSc (Sub Office Assistant or equivalent degree from recognized Institution. Preference will be given to higher qualification in relevant field. Must be computer savvy. <p>Experience:</p> <ul style="list-style-type: none"> Minimum 10 years (Office Assistant), 7 years (Sub Office Assistant) & post qualification relevant experience including 7 & 5 years of working experience respectively in academic administration, office management, coordination and document handling in reputed public/ private sector organization. Proficient in Microsoft Word, Excel, Power point, and Internet Browsing. Should have strong verbal/ written communication skill <p>For more details, please visit: www.numspak.edu.pk</p>	3	45 Years
27.	Carpenter	<p>Qualification:</p> <ul style="list-style-type: none"> Literate. Preference will be given to higher qualification. <p>Experience:</p> <ul style="list-style-type: none"> Minimum 5 years' relevant working experience <p>For more details, please visit: www.numspak.edu.pk</p>	1	45 Years
28.	Office Attended	<p>Qualification:</p> <ul style="list-style-type: none"> Literate, preference will be given to higher qualification. <p>Experience:</p> <ul style="list-style-type: none"> Preference will be given to hands on working experience in relevant field at a medical institution/ university/ any reputed organization <p>For more details, please visit: www.numspak.edu.pk</p>	1	23-45 Years
College of Nursing (KHINAMS)				
29.	Assistant Professor (Nursing)	<p>Qualification:</p> <ul style="list-style-type: none"> MSN/ MSPH with basic degree of Post RN BSN/ BSN from HEC/ PNC recognized University/ Institution with valid license of PNC. Preference will be given to higher qualification in the relevant field. <p>Experience & Research Publications:</p> <ul style="list-style-type: none"> Must have duly recognized experience & publications as per PNC Faculty Appointment Criteria. <p>For more details, please visit: www.numspak.edu.pk</p>	1	45 Years
30.	Lecturer (Nursing)	<p>Qualification:</p> <ul style="list-style-type: none"> Post RN BSN/ BSN from HEC/ PNC recognized University/ Institution with valid license of PNC. Preference will be given to higher qualification in the relevant field. <p>Experience & Research Publications:</p> <ul style="list-style-type: none"> Must have duly recognized experience & publications as per PNC Faculty Appointment Criteria. 	1	40 Years

		For more details, please visit: www.numspak.edu.pk		
Armed Forces Post Graduate Medical Institution (AFPGMI)				
31.	Assistant Professor (Medical Education)	<p>Qualification:</p> <ul style="list-style-type: none"> • PhD/ MHPE or equivalent degree in relevant field as per PM&DC Faculty appointment criteria of Medical Education Faculty, with MBBS/BDS as first degree. <p>Experience & Research Publication:</p> <ul style="list-style-type: none"> • Must have duly recognized experience & publications as per PM&DC Faculty appointment criteria for Medical Education Faculty. • Working/ practical experience in relevant field at a reputed medical Institution/ University will be an added advantage. <p>For more details, please visit: www.numspak.edu.pk</p>	1	45 Years
32.	Research Officer	<p>Qualification:</p> <ul style="list-style-type: none"> • Masters or equivalent degree from HEC recognized University/ Institution. Preference will be given to higher qualification, publication and relevant certification. Must be computer savvy. <p>Experience & Research Publication:</p> <ul style="list-style-type: none"> • Minimum 3-4 years' relevant experience in reputed public/ private/ Autonomous, national or international Organizations/Institution. • Preferably having Hands on working experience and knowledge of research relevant software's and research methodologies. • Well versed with research publication process in reputed national & International journals. • Should have strong verbal/ written communication skills. <p>For more details, please visit: www.numspak.edu.pk</p>	2	40 Years
33.	Office Assistant/ Sub Office Assistant	<p>Qualification:</p> <ul style="list-style-type: none"> • BA/ BSc (Office Assistant) and FA/FSc (Sub Office Assistant) or equivalent degree from recognized Institution. Preference will be given to higher qualification in relevant field. Must be computer savvy. <p>Experience:</p> <ul style="list-style-type: none"> • Minimum 10 years (Office Assistant), 7 years (Sub Office Assistant) & post qualification relevant experience including 7 & 5 years of working experience respectively in academic administration, office management, coordination and document handling in reputed public/ private sector organization. • Proficient in Microsoft Word, Excel, Power point, and Internet Browsing. • Should have strong verbal/ written communication skill <p>For more details, please visit: www.numspak.edu.pk</p>	2	45 Years

General Conditions

1. Salary package will be determined according to qualification, experience & capability.
2. Basing upon competency and experience, age limit may be relaxed.
3. Interested applicants can apply ONLINE through NUMS' job portal i.e. <http://careers.numspak.edu.pk>.
4. Application fee (non-refundable) for posts at Serial No. 1,2,4,5,6,7,8,9,12,13,14,15,16,17, & 29,31 is Rs.1500/- Serial No. 3,10,11,18-25, 30,32 is Rs.1000/-. Serial No. 26 & 33 is Rs. 500/-. No Fee for Serial No. 27 & 28. Please deposit said fee at Habib Bank Ltd in NUMS account and upload proof of pay through NUMS job portal. Deposit separate fee for each post. Application without fee will not be entertained.
5. Last date for submission of applications is **4th Dec 2025**. Incomplete applications shall be rejected.
6. The University authorities reserve the right to accept or reject any application and increase/ decrease the number of advertised posts without assigning any reason.
7. Only shortlisted candidates will be called for test/ interview and decision of the University shall remain final in all cases.
8. Conflict of Interest of any kind will be demerit leading to non-selection.
9. Part time, honorary, apprentice, internee and freelance experience will not be counted towards the minimum experience required.
10. In case of selection, applicants presently working in Government, Semi Government and Autonomous Bodies should either resign or seek NOC from employer before joining.
11. For all positions only HEC certified/verified degrees and documents will be acceptable.
12. No TA/DA will be paid for test/interview.
13. Any clause not included in above mentioned terms & conditions shall be dealt in accordance with the provisions on NUMS Statutes.

NUMS IS AN EQUAL
OPPORTUNITY

For more details please visit: www.numspak.edu.pk

Director Human Resource
NUMS Secretariat, C/O Pak Emirates Military Hospital (PEMH), The Mall, Rawalpindi Cantt.
Phone no. 051-5170459

Ad No. 98(1)/11/2025