



National University of Medical Sciences (NUMS) is a Federal Public Sector University, with primary responsibility to promote and achieve excellence in advanced health education, research and service delivery. The Rawalpindi Campus houses the **NUMS Institute of Advance Studies & Research (NIASR)**, which is dedicated to conduct cutting edge research and evidence based teaching in basic, applied and clinical disciplines along with Social & Behavioral Sciences. NUMS following a holistic educational philosophy wherein Social Sciences and Humanities are included among core subjects medical & biological sciences in Undergraduate & Graduate Programs. All these domains will function with their independent faculties, but in relevance to accomplishment of NUMS vision and mission.

Pursuing its mission of "understanding and improving life through innovation in healthcare, the university is also establishing a comprehensive, integrated evidence based **"NUMS Healthcare Model"**.

NUMS is seeking applications from Pakistani national of high caliber, self-motivated and reflective professionals having excellent interpersonal communications skills for following NUMS faculty and administrative positions on **"Contractual Basis"** (renewable): -

Sr. #	Name of Post (s)	Qualification & Experience	No of Vacancies	Max Age on Closing
Department of Biological Sciences (DBS)				
1.	Assistant Professor (Bioinformatics)	<p>Qualification:</p> <ul style="list-style-type: none"> PhD in the relevant field from HEC recognized University/ Institution. <p>Experience & Research Publications:</p> <ul style="list-style-type: none"> Must have duly recognized experience & publications as per HEC Faculty Appointment criteria. Candidate should be an expert in Human Next Generation Sequencing (NGS) analysis with deep knowledge of sequencing technologies and thorough data analysis pipelines. Expert in handling large genomic datasets, performing quality control and interpreting variant calls and other sequence based findings. Strong skills in bioinformatics tools & programming, and understanding of genomic biology. <p>For more details, please visit: www.numspak.edu.pk.</p>	1	45 Years
2.	Assistant Professor (Human Genetics)	<p>Qualification:</p> <ul style="list-style-type: none"> PhD in the relevant field from HEC recognized University/ Institution. <p>Experience & Research Publications:</p> <ul style="list-style-type: none"> Must have duly recognized experience & publications as per HEC Faculty Appointment criteria. Candidate having research experience in functional genomics with hands on experience in gene editing techniques like CRISPR-Cas9, microbial and mammalian cell culturing. <p>For more details, please visit: www.numspak.edu.pk.</p>	1	45 Years
Department of Public Health (PH)				
3.	Assistant Professor (Public Health)	<p>Qualification:</p> <ul style="list-style-type: none"> MPH or higher degree as per HEC/ PM&DC Appointment Criteria in the relevant field from HEC recognized University/ Institution. <p>Experience & Research Publications:</p> <ul style="list-style-type: none"> Must have duly recognized experience & publications as per HEC/ PM&DC Faculty Appointment Criteria. <p>For more details, please visit: www.numspak.edu.pk.</p>	1	45 Years
Department of Avant Health Initiative				
4.	Assistant Professor (Public Health)	<p>Qualification:</p> <ul style="list-style-type: none"> MPH or higher degree as per HEC/ PM&DC Appointment Criteria in the relevant field from HEC recognized University/ Institution. <p>Experience & Research Publications:</p> <ul style="list-style-type: none"> Must have duly recognized experience & publications as per HEC/ PM&DC Faculty Appointment Criteria. Certification/ courses alongwith practical experience in palliative care and Life Style Medicine will be an added advantage. Ability to foster leadership and adequate skills of collaboration/ coordinating Online Courses. <p>For more details, please visit: www.numspak.edu.pk.</p>	1	45 Years
5.	Demonstrator (Life Style Medicine)	<p>Qualification:</p> <ul style="list-style-type: none"> MBBS/ BDS as first degree from HEC recognized university/ institution as per PM&DC Faculty Appointment Criteria, along with formal certification or credible experience in Life Style Medicine. MPH/ MHPE or Master in Nutrition will be a plus. <p>Experience & Research Publications:</p> <ul style="list-style-type: none"> Working Experience in relevant field at a reputed medical university/ institution will be an added advantage. <p>For more details, please visit: www.numspak.edu.pk.</p>	2	40 Years

NUMS Directorate/ Department (NINE, ORIC, BE/BA, Exam)				
6.	Additional Director NINE (NUMS International Nexus and Enterprise)	<p>Qualification:</p> <ul style="list-style-type: none"> • Master's degree/ MBA in Business Administration/ Marketing/ Entrepreneurship from HEC recognized University/ Institutions. Preference will be given to higher degree. <p>Experience:</p> <ul style="list-style-type: none"> • Minimum 10 years of progressively responsible Business Development/ Marketing experience, linkages with industrial/ corporate/ government organizations/universities, have hands-on understanding and experience of developing and implementing Business Development Policy in line with the university's Vision and Mission. • Should have experience of devising and implementing business strategies for commercialization and business incubations in a university. • Ability to execute high level of marketing campaigns to showcase the university's research/ clinical trial achievements and breakthroughs at National & International levels. • Diverse work experience in international collaboration and global engagement to develop & organize the bilateral/ multilateral cooperation with global HEIs, international organizations and steer international cooperation mechanisms. • Increase global visibility of the university's work & capabilities and identify sources of funding through appropriate communication tools and strategies. • Should have strong organizational skills, excellent interpersonal & communication skills, quick thinker and driven by energy and enthusiasm. <p>For more details, please visit: www.numspak.edu.pk</p>	1	50 Years
7.	Deputy Director (International Engagement and Transnational Education)	<p>Qualification:</p> <ul style="list-style-type: none"> • Master's/ MBA in Business Administration/ Marketing/ equivalent degree from HEC recognized University/ Institutions. Preference will be given to higher degree. Must be computer savvy. <p>Experience:</p> <ul style="list-style-type: none"> • Minimum 10 Years progressive experience including 7 years diverse work experience in international collaboration and global engagement to develop & organize the bilateral/ multilateral cooperation with global HEIs, international organizations and steer international cooperation mechanisms. • Ability to develop global operational strategies for establishing links with relevant international institutions to effectively manage the operations of University's Transnational education. • Increase global visibility of the university's work & capabilities and identify sources of funding through appropriate communication tools and strategies. • Should have strong organizational skills, excellent interpersonal & cross cultural communication skills to build effective working relationship/ collaborations. <p>For more details, please visit: www.numspak.edu.pk</p>	1	45 Years
8.	Deputy Director (Research)	<p>Qualification:</p> <ul style="list-style-type: none"> • Master's degree in Management Sciences (Business Administration/ Financial Management) from HEC recognized University/ Institutions. Preference will be given to higher qualification and relevant certifications in Research Administration, Institutional Review Board (IRB) Management, Intellectual Property (IP) Management and Clinical Research Practices. Must be computer savvy. <p>Experience:</p> <ul style="list-style-type: none"> • Minimum 10 Years progressive experience including 7 years of rich work experience in Research / IRB Management at ORIC department in HEC recognized University/ Institution. • Hands on experience in ORIC for execution of research projects and research grants at a medical university/ institution. • Ability to establish research linkages with other universities, industries and Research Funding Agencies. • Well versed with HEC/ Regulatory Bodies Research Policies, management of research publications database for HEI Ranking and monitoring/ evaluation of research activities/ grants in HEIs. <p>For more details, please visit: www.numspak.edu.pk</p>	1	45 Years
9.	Chief Scientific Officer	<p>Qualification:</p> <ul style="list-style-type: none"> • PhD from HEC recognized University/ Institution with specialization in Biochemistry/ Analytical Chemistry/ Pharmaceutical Sciences. <p>Experience:</p> <ul style="list-style-type: none"> • Minimum 12-15 Years progressive practical research experience in performing/ analyzing bio-equivalence studies (PK/PD) with atleast 5 years' experience at similar position in a reputed Organization. • Duly recognized experience & publications as per PM&DC/ HEC appointment criteria for Associate Professor. • Experience in CTU at a medical university/ institution will be an added preference. • Familiar with the use of LC-MS, MS and HPLC. Having the experience of using 'win or lin' or Kinetica Software will be an added advantage. <p>For more details, please visit: www.numspak.edu.pk</p>	1	55 Years

10.	Manager (Examination)	<p>Qualification:</p> <ul style="list-style-type: none"> • Master's/ Bachelor's degree (16 Years education) or equivalent degree from HEC recognized University/ Institution. Preference will be given to higher qualification in relevant field. <p>Experience:</p> <ul style="list-style-type: none"> • Minimum 5/7 Years of progressive rich experience in Examination Department of a reputed university/ institution recognized by HEC/ PM&DC. • Experience of examination system at a medical university/ institution will be an added preference. • Well versed with HEC and PM&DC policies/ rules & regulations. • Should have sound knowledge for conduct of ONLINE examinations. <p>For more details, please visit: www.numspak.edu.pk</p>	1	40 Years
11.	Assistant Manager	<p>Qualification:</p> <ul style="list-style-type: none"> • Bachelors/Master's degree (16 Years education) from HEC recognized University/ Institution. Preference will be given to higher qualification in relevant field. Must be computer savvy. <p>Experience:</p> <ul style="list-style-type: none"> • Minimum 3 Years post qualification relevant experience in Management/ Administration, Academics, and Office/ Project Management in reputed public/ private sector organization. • Experience at a Medical University / Institution may be an added advantage. • Proficient in Microsoft Word, Excel, Power point, and Internet Browsing. • Should have strong verbal/ written communication skills. <p>For more details, please visit: www.numspak.edu.pk</p>	3	35 Years
12.	Office Attendant	<p>Qualification:</p> <ul style="list-style-type: none"> • Literate, preference will be given to higher qualification. <p>Experience:</p> <ul style="list-style-type: none"> • Minimum 2-5 years of experience in official environment with handling of files/ documents in reputed public/ private sector organization <p>For more details, please visit: www.numspak.edu.pk</p>	2	23-40 Years
13.	Office Attendant (Catering)	<p>Qualification:</p> <ul style="list-style-type: none"> • Literate. Preference will be given to candidate having Secondary/ Higher Secondary education and additional qualification/ certification from reputed Hospitality Institutes like COTHM. <p>Experience:</p> <ul style="list-style-type: none"> • Minimum 2-5 years' working experience as waiter/ food handler in reputed Public/ Private sector organization/ Mess/ Hotel. <p>For more details, please visit: www.numspak.edu.pk</p>	2	23-40 Years
14.	Sanitary Worker (Male)	<p>Qualification:</p> <ul style="list-style-type: none"> • Literate. Preference will be given to candidate having Secondary/ Higher Secondary education. <p>Experience:</p> <ul style="list-style-type: none"> • Minimum 2-5 years' janitorial services experience in any reputed organization. <p>For more details, please visit: www.numspak.edu.pk</p>	2	40 Years
15.	Sanitary Worker (Female)	<p>Qualification:</p> <ul style="list-style-type: none"> • Literate. Preference will be given to candidate having Secondary/ Higher Secondary education. <p>Experience:</p> <ul style="list-style-type: none"> • Minimum 2-5 years' janitorial services experience in any reputed organization. <p>For more details, please visit: www.numspak.edu.pk</p>	2	40 Years
16.	Security Guard	<p>Qualification:</p> <ul style="list-style-type: none"> • Middle. Preference will be given to higher qualification. <p>Experience:</p> <ul style="list-style-type: none"> • Minimum 10 years' relevant experience in reputed public/ private sector organization. Preference will be given to Ex-Army Person. <p>For more details, please visit: www.numspak.edu.pk</p>	1	40 Years
Army Medical College, Rwp				
17.	Demonstrator (Operative Dentistry)	<p>Qualification:</p> <ul style="list-style-type: none"> • BDS from PM&DC/ HEC recognized institution/ university as per PM&DC Faculty Appointment Criteria. <p>Experience:</p> <ul style="list-style-type: none"> • Working Experience in relevant field at a reputed medical institution/ university will be an added advantage. <p>For more details, please visit: www.numspak.edu.pk</p>	1	40 Years
18.	Demonstrator (Pharmacology)	<p>Qualification:</p> <ul style="list-style-type: none"> • MBBS from PM&DC/ HEC recognized institution/ university as per PM&DC Faculty Appointment Criteria. <p>Experience:</p> <ul style="list-style-type: none"> • Working Experience in relevant field at a reputed medical institution/ university will be an added advantage. <p>For more details, please visit: www.numspak.edu.pk</p>	2	40 Years

19.	Demonstrator (Physiology)	<p>Qualification:</p> <ul style="list-style-type: none"> • MBBS from PM&DC/ HEC recognized institution/ university as per PM&DC Faculty Appointment Criteria. <p>Experience:</p> <ul style="list-style-type: none"> • Working Experience in relevant filed at a reputed medical institution/ university will be an added advantage. <p>(The Candidates who have already applied for this post are not required to apply again) For more details, please visit: www.numspak.edu.pk.</p>	3	40 Years
20.	Demonstrator (Prosthodontics)	<p>Qualification:</p> <ul style="list-style-type: none"> • BDS from PM&DC/ HEC recognized institution/ university as per PM&DC Faculty Appointment Criteria. <p>Experience:</p> <ul style="list-style-type: none"> • Working Experience in relevant filed at a reputed medical institution/ university will be an added advantage. <p>For more details, please visit: www.numspak.edu.pk.</p>	1	40 Years
21.	Demonstrator (Orthodontics)	<p>Qualification:</p> <ul style="list-style-type: none"> • BDS from PM&DC/ HEC recognized institution/ university as per PM&DC Faculty Appointment Criteria. <p>Experience:</p> <ul style="list-style-type: none"> • Working Experience in relevant filed at a reputed medical institution/ university will be an added advantage. <p>For more details, please visit: www.numspak.edu.pk.</p>	2	40 Years
22.	Demonstrator (Oral & Maxillofacial Surgery)	<p>Qualification:</p> <ul style="list-style-type: none"> • BDS from PM&DC/ HEC recognized institution/ university as per PM&DC Faculty Appointment Criteria. <p>Experience:</p> <ul style="list-style-type: none"> • Working Experience in relevant filed at a reputed medical institution/ university will be an added advantage. <p>For more details, please visit: www.numspak.edu.pk.</p>	1	40 Years
23.	Demonstrator (Pathology)	<p>Qualification:</p> <ul style="list-style-type: none"> • MBBS from PM&DC/ HEC recognized institution/ university as per PM&DC Faculty Appointment Criteria. <p>Experience:</p> <ul style="list-style-type: none"> • Working Experience in relevant filed at a reputed medical institution/ university will be an added advantage <p>For more details, please visit: www.numspak.edu.pk.</p>	1	40 Years
24.	Demonstrator (Forensic Medicine)	<p>Qualification:</p> <ul style="list-style-type: none"> • MBBS from PM&DC/ HEC recognized institution/ university as per PM&DC Faculty Appointment Criteria. <p>Experience:</p> <ul style="list-style-type: none"> • Working Experience in relevant filed at a reputed medical institution/ university will be an added advantage. <p>For more details, please visit: www.numspak.edu.pk.</p>	2	40 Years
Project Development of NUMS/ NIASR				
25.	Professor (Nutrition & Dietetics)	<p>Qualification:</p> <ul style="list-style-type: none"> • PhD in the relevant field from HEC recognized University/ Institution. <p>Experience & Research Publications:</p> <ul style="list-style-type: none"> • Must have duly recognized experience & publications as per HEC Faculty Appointment criteria. • Preference will be given to candidates having expertise in Nutraceuticals Extraction, Formulation, Nutrition Assessment & Bio fortification and Novel Food Product Development. <p>For more details, please visit: www.numspak.edu.pk.</p>	1	55 Years
26.	Assistant Professor (Microbiology)	<p>Qualification:</p> <ul style="list-style-type: none"> • PhD in the relevant field from HEC recognized University/ Institution. <p>Experience & Research Publications:</p> <ul style="list-style-type: none"> • Must have duly recognized experience & publications as per HEC Faculty Appointment criteria. • Candidates having strong research background in Big Data Analysis, Whole genomes, shotgun metagenomics, metatranscriptomics, microbiome and metabolomics data, comfortable using both command-line and web based analytical tools will be preferred. <p>For more details, please visit: www.numspak.edu.pk.</p>	1	45 Years
27.	Registered Nurse Officer	<p>Qualification:</p> <ul style="list-style-type: none"> • BSc Nursing from PNC recognized Institution/ University with valid registration from Pakistan Nursing Council. <p>Experience:</p> <ul style="list-style-type: none"> • Minimum 2-3 Years experience as Registered Nurse in reputed public/ private sector Hospitals/ Medical institutions. <p>For more details, please visit: www.numspak.edu.pk.</p>	1	40 Years

General Conditions

1. Salary package will be determined according to qualification, experience & capability.
2. Basing upon competency and experience, age limit may be relaxed.
3. **Interested applicants can apply ONLINE through NUMS' job portal i.e. <http://careers.numspak.edu.pk>.** Serial No 12 to 16 can also apply by sending their application forms and CVs on postal address given below. Application form is available at <http://numspak.edu.pk/careers>.
4. **Application fee (non-refundable) for posts at Serial No. 1 to 4, 6 to 9, 25 & 26 is Rs.1500/- Serial No. 5, 10, 11, 17 to 24 & 27 is Rs.1000/- No fee for Serial No. 12 to 16. Please deposit said fee at Habib Bank Ltd in NUMS account and upload proof of pay through NUMS job portal. Deposit separate fee for each post. Application without fee will not be entertained.**
5. **Last date for submission of applications is 7th May 2025. Incomplete applications shall be rejected.**
6. **The University authorities reserve the right to accept or reject any application and increase/ decrease the number of advertised posts without assigning any reason.**
7. **Only shortlisted candidates will be called for test/ interview and decision of the University shall remain final in all cases.**
8. **Conflict of Interest of any kind will be demerit leading to non-selection.**
9. **Part time, honorary, apprentice, internee and freelance experience will not be counted towards the minimum experience required.**
10. **In case of selection, applicants presently working in Government, Semi Government and Autonomous Bodies should either resign or seek NOC from employer before joining.**
11. **For all positions only HEC certified/verified degrees and documents will be acceptable.**
12. **No TA/DA will be paid for test/interview.**
13. **Any clause not included in above mentioned terms & conditions shall be dealt in accordance with the provisions on NUMS Statutes.**

NUMS IS AN EQUAL
OPPORTUNITY

For more details please visit: www.numspak.edu.pk

Director Human Resource
NUMS Secretariat, C/O Pak Emirates Military Hospital (PEMH), The Mall, Rawalpindi Cantt.
Phone no. 051-5170459

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