

NATIONAL UNIVERSITY OF MEDICAL SCIENCES RAWALPINDI

INVITATION OF BIDS

1. Sealed bids are invited from Authorized Dealers/ Manufacturers/ sole distributors (**Consortiums & joint ventures are not permissible to apply**) and who have vast experience and dealing in **OMR (Optical Mark Recognition) Scanner business** for at least ten or more years, on a **“Single stage two envelope basis”** registered with Income Tax, GST and whose names are on the Active Tax Payer List (ATL) of FBR. Both envelop should clearly mark as **“Technical Proposal”** and **“Financial Proposal”** separately and inserted in one envelop clearly marking the name of concerned Vendor and title for which bid is being submitted. **Manufacturer authorization form (MAF)** from original manufacturer is mandatory and must be attached with the bidding documents.
2. Detail of OMR Scanners with complete specifications, quantity, Terms & Conditions are available in the tender documents, which can be obtained on provision of Demand Draft / Pay Order of **Rs. 3,000/-** (Non-refundable) in favor of **“NUMS”** from the address given below on any working day from **13th February (Tuesday), 2024** till **1st March (Friday), 2024**.
3. The Last date for the submission of bids is **1st March (Friday), 2024 by/before 1100 Hours**. Bids will be opened on the same day at **1130 Hours** by Tender Opening Board in presence of all bidders or their authorized representatives (who may choose to be present).
4. Tender opening board will evaluate the Technical Proposals and reject any of them which does not comply with the specifications/ requirements. Financial Proposal will be opened publicly by Tender Opening Board of only those bidders whose Technical proposals are accepted. Date, Time and Venue for opening of Financial bids will be communicated to bidders in advance.
5. Performance Security @5% of the bid (Refundable) in the shape of Bank draft / Pay Order in the name of NUMS must be attached with the bid documents.
6. NUMS reserves the right to accept or reject any or all bids as per Public Procurement Rules 2004.

Directorate of Procurement, NUMS

PWD (Police Foundation), House No 733, B-Block, Street #5, Islamabad

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