



## NATIONAL UNIVERSITY OF MEDICAL SCIENCES RAWALPINDI

### INVITATION FOR TENDERS

#### SUPPLY OF STATIONARY ITEMS

1. Sealed bids are invited from reputed Suppliers / Manufacturers / Sole Distributors having vast experience in supply of **Stationary items**, registered with Income Tax, Sales Tax authorities and whose names are on the Active Tax Payer List (ATL) of Federal Board of Revenue (FBR) on a “*Single Stage One Envelope Procedure*”. This advertisement is available on EPADS-PPRA as well as on NUMS websites (i.e. <https://www.ppra.org.pk> and <https://numspak.edu.pk/tender-notice.php>).
2. Complete details of stationary items along with specifications, quantities, terms & conditions etc. are mentioned in Tender Documents, which can be obtained on provision of Demand Draft / Pay Order amounting to Rs. 3,000/- (non-refundable) in favor of “NUMS”, (NTN #:9010197-0) from the address given at bottom of this advertisement on any working day from 22<sup>nd</sup> August 2024 (Thursday) till 11<sup>th</sup> September, 2024 (Wednesday).
3. Last date for submission of bids is 11<sup>th</sup> September, 2024 (Wednesday) up to 1100 hours. The bids shall be opened on same day of closing at / after 1130 hours at Seminar Room, Crown Complex, NUMS PWD Campus, Police Foundation- Islamabad in presence of participating bidders or their authorized representatives (who may choose to be present)
4. Bid security @ 2% of the total bid amount (refundable) in shape of bank draft / pay order in favor of “NUMS” must also be attached with the bidding documents. Bid submitted without bid security / less than two percent bid security / received after the due date of submission / bids not conforming to terms and condition of the bidding documents shall be summarily liable for rejection.
5. Competent authority in NUMS reserves the right to accept / reject any or all bids as per Public Procurement (PPRA) Rules 2004.

**Procurement Directorate**

**PWD Police Foundation, House No 733, B Block, Street # 5, Islamabad**

**Ph: 051-5170364**