

**Centralized Admission NUMS Private Sector Medical & Dental Colleges**  
**First Year MBBS and BDS Session 2024-25**

**Guidelines and Instructions for Candidates**

**1. Selection List**

- a. After all necessary corrections/rectifications, NUMS will display on its official website the 1st College Wise and category-wise Merit Lists of Affiliated Colleges keeping in view the number of seats on which admission is to be made.
- b. Starting with the first preference, the applicant will be assessed and ranked on his/her merit. According to his/her order of preference, if his/her first choice is taken and filled up by an applicant higher in merit, he/she will be considered for his/her next choice; and if that too is taken, he/she will be considered for his/her next choice. This will go on until the candidate is placed in a college or all his/her choices are exhausted.
- c. Merit Lists of Attached Colleges will be displayed on the college official website.
- d. Candidates who have chosen both Affiliated and Attached Colleges will be listed on both merit lists. Admissions to Affiliated Colleges will be carried out by NUMS University, while the Attached Colleges will manage their admissions separately.

**2. Provisional Admission in Affiliated Colleges**

- a. Candidates selected for admission shall be informed (as per sequence of aggregate merit) through SMS and Email. The candidates are advised to be vigilant and carefully check their registered email inbox (or Spam folder) and can also find out their names in the selection lists according to their merit displayed on NUMS website.
- b. No intimation to the applicants whatsoever about selection/ non-selection will be sent other than the registered email address or contact Number by the university.
- c. Selected candidates will be required to download their fee challan of Rs. 250,000 (Admission Acceptance Fee) from the NUMS website. They will be required to deposit the fee in the nearest branch of HBL or 1 Bill Payment by due date mentioned on their fee challan.
- d. Selected candidates shall be given three (03) working days to deposit the prescribed fee after the display of the selection list.

- e. Those who fail to deposit their fee within due date shall be excluded from the admission/upgradation process and shall have no right of admission/ upgradation into the said program in the current session and the next applicant on the waiting merit list will be offered admission in order to facilitate timely completion of admission process.
- f. Candidates admitted to their 1st preference are excluded from subsequent rounds. Candidate selected on their first preference will need to report the college as per the provided schedule by NUMS to receive their joining letter and make the payment for remaining dues. Their names will then be finalized for that College.
- g. Candidates selected for their second, third, fourth, and subsequent preferences may be upgraded or transferred to a college ranked higher in their preference list until all choices are exhausted, if a seat becomes available and their merit aligns with that of the college. NUMS will communicate the joining date to the candidates for the selected college.

### **3. Upgradation**

- a. The upgradation process will only be applicable to candidates who pay the fee at an affiliated college. Those who pay the fee at an attached college will not be considered for upgradation.
- b. The candidate getting selected in previous list of affiliated college will be considered for upgradation in the subsequent list. The up-gradation herein means shift on merit to a college named higher in the preference order by the candidate in case of creation of vacancy in that college.
- c. Right of up-gradation shall be given to only those candidates who have paid (Admission acceptance Fee) in the preceding list. A candidate who is selected but does not pay fee within due date, he/she shall not eligible for further selection process/up-gradation.
- d. The candidate shall only be up-graded to a college he/she has listed in his/her order of preference in case a seat is available and the merit of the candidate corresponds with that of the college.
- e. If candidate considered for upgradation in subsequent lists, there will be mandatory shift to a college ranked higher preference order and no exceptions will be made under any circumstances.

### **4. Joining of Selected Candidates to Affiliated Colleges & Payment of**

#### **Remaining Fee**

- a. NUMS Will display on its website the college wise list of provisionally admitted candidates and same will be sent to affiliated colleges.

- b. Provisionally admitted candidates will report to college as per schedule issued by NUMS.
- c. The college will provide them with joining instructions and details regarding the remaining fee to be paid for admission finalization.
- d. The candidates will pay the remaining fee and other dues after the completion of admission process at the respective college where his/her admission has been finalized.
- e. All admitted candidates shall have to submit all original documents at the time of joining in the medical/dental college for which they have been admitted along with attested copies of these documents.
- f. Confirmation of admission will be subject to the payment of remaining fee, scrutiny and verification of original identity and academic documents by the College.
- g. Candidates who do not report to the college / submit the remaining fee to the college by due date, his/her provisional admission will be cancelled and will not be considered for any further selection / upgradation.

## **5. General Instructions**

- a. There will be no request or claim for mutual transfer, status retention, or down gradation under any circumstances.
- b. If candidate admitted against Open Merit as well as category Seat, he/she will avail only one seat by choice and let the other seat forgo, by submitting a written statement.
- c. Whenever two or more than two candidates are bracketed, i.e., they have exactly the same aggregate percentage after calculation, the tie shall be broken in the following steps (in the same order).
  - i. The one senior in age will be given preference.
  - ii. The one having higher marks in MDCAT will be given preference.
  - iii. The one having higher marks in HSSC/equivalent 12th grade examination will be given preference
  - iv. The one having higher marks in SSC/equivalent examination will be given preference, and if the tie still continues
- d. NUMS will communicate the joining date to the candidates for the selected college.
- e. There may be three or more rounds/lists of selection of candidates depending on the availability of vacant seats.

## **6. Mandatory Disclosure and Cancellation of Prior Admission: PM&DC Regulation Compliance**

As per PM&DC admission regulations, at the time of accepting admission you are under an obligation to disclose to NUMS if a prior admission has been accepted by you to any other Public/Private Sector Medical/Dental college. You must also inform in writing to the prior college for cancellation of your acceptance there with a copy to NUMS and PM&DC. As per PM&DC regulation 2023-24, Para 05(14) Failure by a student to cancel the prior acceptance of admission shall render all subsequent admission offers to the student as void and the student shall be ineligible for admission.